

## Recovering Child Day Care Service User Financial Support Program

### 1. Overview of Recovering Child Day Care Service User Financial Support Program

Under this program, Hiroshima University provides financial support for its faculty and staff using a facility with a nursery room for recovering children or the like for their children up to six years old (until the first March 31 after their sixth birthday) recovering from illness or injury, when it is difficult for them to be cared for in a group.

### 2. Eligible Applicants

Hiroshima University faculty and staff whose children are attending an on- or off-campus child day care center or whose children cannot be cared for at home due to reasons, such as attending work or caring for ailing family members

### 3. Program Description

As financial support, the University provides two-thirds of the amount of a recovering child day care service fee paid to the facility by the applicant (fractions smaller than 10 yen to be omitted) or 1,000 yen, whichever is lower.

### 4. Eligibility Period for Financial Support

October 1, 2017 - March 31, 2018

### 5. Maximum Number of Times (Days) Financial Support is Provided

Up to 8 times (days) per child during the eligibility period

### 6. Flow Chart of Recovering Child Day Care Service User Financial Support Program

#### ① Use a day care facility for recovering children.

You are necessary pre-registration and reservation to use the recovering child day care facilities after childbirth. Please do it in these facilities or your city office by yourself.

Please pay the usage fee when using.

#### ② Receive Confirmation Documents

Please receive the following documents from the facility.

1. Receipt

2. Documents that can confirm the name of infant used.

When it is able to check the name, date of use, and usage fee of the infant who used it in the receipt, it can substitute the receipt for the confirmation document.

#### ③ Request for subsidy

Please submit "Request for Payment of Financial Support for Recovering Child Day Care Service Fees", above documents(②) (Receipt limited to original) and "Application for Recovering Child Day Care Service User Financial Support Program (Only at first request of each period)", **by the end of next month.**

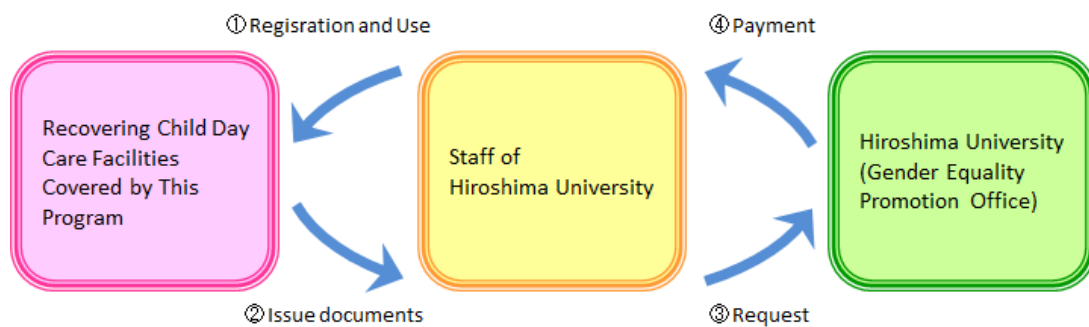
\* For Part-time employees (including "Clinical staff") , please write in the document of ② and that the day of use was work day.

\* We will not accept requests that have passed the deadline or those that are incomplete in application or requests.

#### ④ Payment of financial support

The University checks the details of your request and pays an appropriate amount into your registered financial institution account based on "Request for Payment of Financial Support for Recovering Child Day Care Service Fees".

#### ○Flow



#### 7. Facilities Covered by this Program (see the following lists attached)

- Members of National Association of Sick Child Day Care Facilities in Hiroshima Prefecture
- Facilities that provide service under recovering child day care programs offered by municipalities in Hiroshima Prefecture
- Recovering child day care facilities that can be used with the approval of the Executive (Financial and General Affairs) upon application