

## Hiroshima University Study Abroad (HUSA) Program

### Checklist for the "Application for Special Auditing Students" Form

	CHECK! (by student)	CHECK! (by coordinator)
① (Student) Did you refer to the <b>sample</b> when you filled in the form? (Coordinator) Did you compare the applicant's form to the <b>sample</b> ? (The sample is available on our Application Guideline.)	<input type="checkbox"/>	<input type="checkbox"/>
② Did you place your <b>seal or signature</b> next to your name?	<input type="checkbox"/>	<input type="checkbox"/>
③ Did you fill in your "Auditing School/Graduate School" and select <b>at least 4 courses/semester</b> offered in that (graduate) school?	<input type="checkbox"/>	<input type="checkbox"/>
④ Did you list courses as you meet the <b>requirement for your student visa (7 classes = 10.5 hours/week) in each term</b> ? -A course for 1 credit usually has a class (= 1.5 hours) and one for 2 credits has 2 classes (= 3 hours) every week. (Japanese language courses often have 2 classes for 1 credit.) - <b>Intensive courses do NOT count toward the requirement</b> (7 classes = 10.5 hours/week) though they are still available as extra study options. -Courses that last for a full semester (two terms) count as 1 course for each term. (2 credits for a semester = 1 credit each for 2 terms) -If you are a graduate student and will conduct some research work under the supervision of your academic supervisor, you may substitute it for taking courses up to 4 hours. (You still must take at least 4 courses = 6 hours.)	<input type="checkbox"/>	<input type="checkbox"/>
⑤ Did you write the <b>lecture code</b> for each course?	<input type="checkbox"/>	<input type="checkbox"/>
⑥ Did you write the <b>term</b> for each course? -Spring Semester: either of 1 Term/2 Term/1st Semester -Autumn Semester: either of 3 Term/4 Term/2nd Semester	<input type="checkbox"/>	<input type="checkbox"/>
⑦ Did you write your <b>contact information</b> (Present Address, TEL, and E-mail)?	<input type="checkbox"/>	<input type="checkbox"/>

Signature (student)

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Signature (coordinator)

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