October 2024 Admission

Graduate School of Humanities and Social Sciences (Doctoral Programs)

Application Guidebook

Division of Humanities and Social Sciences

Integrated Arts and Human Sciences Program

Special Selection for International Students

March 2024

Hiroshima University

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① A person who is motivated to be exposed to new academic fields and create and play a leading role in a new knowledge domain, beyond the borders of the humanities and sciences or regardless of narrow specific academic disciplines
② A person who has the desire to identify challenges to tackle by facing up to complex real-world situations, gain an in-depth understanding of the factors behind such challenges, and come up with solutions to them
③ A person who is eager to develop an attitude of openness to different cultures and others, beyond the framework of nations, regions and societies, and acquire the ability required to express his/her views and opinions and solve issues

In order to admit such individuals, Integrated Arts and Human Sciences Program selects applicants through a multifaceted and comprehensive evaluation process based on its own Diploma Policy and Curriculum Policy, using interviews, academic tests, and external examinations.

The Integrated Arts and Human Sciences Program will accept applicants in Special Selection for International Students for October 2024 admission to the Doctoral Course as indicated below.

1 Number of Students to be Admitted and the Examination Venue

Program	Number of Students Admitted	Examination Venue Application Submissions and Inquiries
Integrated Arts and Human Sciences	Several	Online Support office for the fields of Integrated Arts and Sciences, Hiroshima University 1-7-1 Kagamiyama Higashi-Hiroshima, Hiroshima 739-8521 JAPAN Tel: +81-82-424-6316

2 Admission Schedule

Entrance Examination Classification	Item	Date
Special Selection for International Students	Application Period	May 7, 2024 to May 13, 2024
	Date of Academic Ability Exams	Late in May, 2024 (Screening based on application documents and oral examination by the Internet)
	Announcement of Results	July 1, 2024

(Note) Applicants should always consult with supervisor for research content prior to application.

If an applicant is unable to contact the faculty advisor whom he/she wishes to be supervised by, please contact the Support Office for the fields of Integrated Arts and Sciences (Graduate School). (see page 11).

In addition, following supervisors may be changed by transfer. In that case, it will be posted on the website of Graduate School of Humanities and Social Sciences, so please check in advance before consultation.

3 Eligibility for Application

Non-Japanese who are currently not resident in Japan, and who meet, or expect to meet by September 30, 2024, one of the following requirements; individuals who:

(1) Hold a Master's or professional degree.

(2) Have received the equivalent of a Master's or professional degree in a different country.

(3) While resident in Japan, have taken distance courses provided by a school located in a different country and have received the equivalent of a Master's or professional degree.

(4) Have studied at an educational institute in Japan that is designated by the educational policies of a foreign country as providing university courses of said foreign country and is specifically designated by the Minister of Education, Culture, Sports, Science and Technology (Hereafter referred to as the “Minister”); have completed such courses; and have received the equivalent of a Master's or professional degree.

(5) Have completed the course(s) provided by the United Nations University and received a Degree Certificate equivalent to a Master’s degree.

(6) Have completed the curricula of a foreign school, an educational facility as designated in (4), or the United Nations University; passed a test and review as specified in Article 16 Section 2 of the Standards for the Establishment of the Graduate Schools; and, deemed to have academic ability greater than or equal to a Master's degree.

(7) Have been designated by the Minister (Ministry of Education, Culture, Sports, Science and Technology announcement 118 issued on September 1, 1989).

(8) Are at least 24 years of age and recognized in an individual review of admission eligibility carried out by the Hiroshima University Graduate School as having academic abilities equal to or greater than a

holder of a Master's or professional degree.

4 Notes

(1) Please discuss the substance of your research with the professor under whom you wish to study before applying.

○ About unclear points regarding the entrance examination, ask Support office for the fields of Integrated Arts and Sciences (Contact for inquiry Graduate School of Humanities and Social Sciences).

Opened: 8:30 - 17:00 (closed in Saturday, Sunday, and national holidays)
* Please note that it is required to include the area code to dial if you call from the following areas, even when you call from an area of the same area code as that of the inquiry contact. (Areas in Hiroshima City, Fuchu Town, Kaita Town, and Saka Town)

Complete the following 8 steps during the application period.

Step 1: Access the Internet Application System.

Access the following web page:

Hiroshima University's Admission Information
https://www.hiroshima-u.ac.jp/nyushi

Step 2: Select the item "Registration for UCARO" on the login screen of UCARO.

Account registration for UCARO (free for charge) is required for application.
Hiroshima University uses the system of UCARO for checking the applicant's number and processing a part of admission procedure for the applicant who will pass the entrance examination. Refer to the following URL for UCARO:
https://www.ucaro.net/

Step 3: Input your account information (applicable to the admission examination category for which it is required).

The applicant who applies to the category for which the entrance examination fee is exempted must ask Support office for the fields of Integrated Arts and Sciences (Contact for inquiry Graduate School of Humanities and Social Sciences) to obtain the 8 digits of alphanumeric characters and input them.

Step 4: Input the information regarding the application in the Internet Application System.

Follow the instruction shown on the screen to input your name, address, etc.

Step 5: Upload your photograph.

Follow the instruction shown on the screen to upload the digital data of your photograph (File format: JPEG). It is not allowed to submit the photograph via mail.

Step 6: Pay the entrance examination fee of 30,000 yen.

Select either of the following payment method on the "Input Payment Information" screen:

1. Credit card: VISA, MasterCard, JCB, AMERICAN EXPRESS, Diners Club
2. Convenience store: 7-ELEVEN, Lawson, MINISTOP, Family Mart, Daily Yamazaki, and Seicomart
3. ATM of a financial institution [Pay-easy]
4. Net banking

(Caution)

The applicant has to pay the charge for use of the Internet Application System (1000 yen per application) in addition to the entrance examination fee.

The entrance examination fee, once paid, will not be returned for any reason after the application is accepted.

In either case of the following items (1) and (2), the entrance examination fee, once paid, will be returned after deducting the transfer fee. We will mail the form of the "Refund Claim" for refund of the examination fee. Fill in the required information such as the "application number," "name in kana letters," "name," "phone number," "address," "payee

account information," and "reason of refund claim," imprint your seal on the form, and mail the form to Support office for the fields of Integrated Arts and Sciences (Contact for inquiry Graduate School of Humanities and Social Sciences) before February 28, 2025.

The charge for use of the Internet Application System will not be repaid for any case.

(1) The applicant does not submit the application documents or the application documents are not received.

(2) The payment of the examination fee is duplicated.

Step 7: Complete the registration of the application information.

Write down **the application number of 6 digits** that is shown on the screen.

Step 8: Deliver or mail the application documents.

All application documents must be either sent by registered mail or delivered in person to the support office. If you submit the application documents directly to the support office, application documents are accepted from 8:30 to 17:00 on a weekday. Please note that the office is closed on Saturday, Sunday, and national holiday. In the case of submission via mail, the documents must be sent in a registered mail and reach us no later than Monday, May 13.

Indicate the phrase "Application documents for Integrated Arts and Human Sciences Program of Graduate School of Humanities and Social Sciences are enclosed" in red on the front surface of the envelope.

(3) Submit Applications to:
(Contact for inquiry Graduate School of Humanities and Social Sciences)
Support office for the fields of Integrated Arts and Sciences,
Hiroshima University
1-7-1 Kagamiyama Higashi-Hiroshima, Hiroshima 739-8521 JAPAN
Tel:+81-82-424-6316

(4) Others

i. Changes in application materials after submission will not be allowed.
ii. Application materials will not be returned.
iii. Any forgery or falsification of the documents and/or academic fraud will result in cancellation of acceptance even after passing the examination or admission.
iv. If an applicant cannot graduate from the university before the admission date, he/she will lose the eligibility to enter our graduate school in this session.

2. Documents to submit

Document Type	Remarks
Personal History	Use provided forms
Academic Transcript	Must be the originals or certified photocopies issued by President or Dean of the university from which you have graduated
Certificate of Completion, or Certificate of Expected Completion (Master's Program)	Must be the originals or certified photocopies issued by the President or Dean of the university from which you graduated If you have completed a Master's program, ensure that the certificate includes information relating to your degree If you have completed or are expected to complete a Master's program in China (excluding Taiwan, Hong Kong and Macau), please obtain the following document by requesting it at " In13.92
Copy of Master's Thesis	One Copy Attach a Japanese or English abstract (no prescribed form and no character limit), if the Thesis was written in a language other than English or Japanese If you are expected to complete a Master's program, and you are writing a Master's thesis, please submit a summary of Master's thesis in Japanese or English (about 2,000 words in Japanese; about 800 words in English)
Research Proposal	Use provided forms A detailed research proposal written in either Japanese or English
Publications	Published Articles Attach a Japanese or English abstract (no prescribed form and no character limit), if the article was written in a language other than English or Japanese
Two Letters of Recommendation	1. Recommendation from the head of an institute 2. Recommendation from either an academic advisor or another teaching staff member concerned with applicant's major

i. It is required to attach the English or Japanese translation to the application documents written in other language.
ii. Applicants who have taken any Japanese or English proficiency tests, such as TOEFL®, TOEIC® or JLPT (Japanese-Language Proficiency Test), are requested to submit their scores.
iii. Applicants who have taken GRE (Graduate Record Examinations) are requested to submit their scores. The institutional code for Hiroshima University International Programs on GRE is 2358.

3. Advance Consultation for Reasonable Accommodation in Studying

Applicants with physical disabilities, etc. who require accommodations in studying must submit an application form for advance consultation (no prescribed form), containing the following information:
(1) Consulting and submission deadline: April 17, 2024 (Wed)
(2) Information required:

i. Applicant's name, mailing address, and phone number
ii. Name of the university or institution that you graduated from, and name of the supervisor you wish to study under at Hiroshima University
iii. Type and degree of the disability (A doctor's statement or a copy of physical disability certificate is required)
iv. Accommodation requirements after admission
v. Accommodation requirements that were provided in your previous university or institution
vi. Explanation of how the disability affects your everyday life

7 Student Selection Method (Academic Examinations)

Selection is based upon a comprehensive evaluation of transcripts, research proposal and other submitted documents. Also, we can conduct an interview over the Internet. Details of the interview will be announced individually by mail to the applicants.

8 Announcement of Results

Announcement of admission is by email on July 1, 2024 (Mon) 12:00 (JST). Written notice is sent to all successful applicants. No telephone inquiries.

9 Admission Procedure

Admission fee: 282,000 yen
Tuition fee (annual): 535,800 yen (267,900 yen for the first semester)

Notes: 1) The admission fee will not be refunded, without exception.
2) Applicants will be required to pay the new tuition fee if the fee is revised. In addition, the amount of the fees listed above is as of April 2024.
3) The Student Support Office will inform accepted applicants separately of the details of admission procedures which are required during the designated period in the middle of September 2024.
4) Hiroshima University has a system of half or total exemption of admission or tuition fees for those with difficulties in paying admission or tuition fees due to economic reasons (admission fees may either be exempted or deferred). Those who would like a payment exemption or deferment should apply for this system. Applicants are ranked according to need based on household income, and waivers are granted accordingly within the budget so that, depending on necessity, the applicants may receive a waiver for all or half the tuition fees or no waiver at all.

10 Personal information acquired through this application

The information you provide in the application form and other forms (name, date of birth, gender and other personal information) is used for the purpose of admission selection, exam result notification, and admission procedures. After admission, the information is used by Hiroshima University for the purpose of student affairs (scholarship applications, tuition exemption applications, etc.). This information will not be used for other purposes or provided to entities outside Hiroshima University.

11 Student Dormitory

See the Student Dormitory website for application.
(https://www.hiroshima-u.ac.jp/en/explore_hu/life/residence)

12 Others

Smoking is prohibited entirely in all HU campuses from January, 2020.

Application Submissions and Inquiries

Support office for the fields of Integrated Arts and Sciences
(Contact for inquiry Graduate School of Humanities and Social Sciences) Hiroshima University

1-7-1 Kagamiyama Higashi-Hiroshima, Hiroshima
739-8521 JAPAN
Tel: +81-82-424-6316
Email: souka-gaku-sien@office.hiroshima-u.ac.jp

The information regarding the result of the entrance examination listed in the table below can be disclosed only to the applicant (hereinafter referred to as the “applicant for disclosure”).

Item	Disclosed information
Result of Examination	Examination score Letter grade of each subject in the examination (scale assessment)