

October 2024 Admission

Graduate School of Humanities and Social Sciences (Master's Course)
Application Guidebook

Division of Humanities and Social Sciences

Integrated Arts and Human Sciences
Program

Ⅰ Special Selection for International Students

March 2024



Hiroshima University

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List of Academic Supervisors

A person who is motivated to be exposed to new academic fields and create a new knowledge domain, beyond the borders of the humanities and sciences or regardless of narrow specific academic disciplines

A person who has the desire to identify challenges to tackle by facing up to complex real-world situations, understand the factors behind such challenges, and come up with solutions to them

A person who is eager to develop an attitude of openness to different cultures and others, beyond the framework of nations, regions and societies, and acquire the ability required to express his/her views and opinions

In order to admit such individuals, Integrated Arts and Human Sciences Program selects applicants through a multifaceted and comprehensive evaluation process based on its own Diploma Policy and Curriculum Policy, using interviews, academic tests, and external examinations.

The Integrated Arts and Human Sciences Program will accept applicants in Special Selection for International Students for October 2024 admission to the Master's Course as indicated below.

Number of Students to be Admitted and the Examination Venue

Program	Number of Students Admitted	Examination Venue Application Submissions and Inquiries
Integrated Arts and Human Sciences	Several	Online Support office for the fields of Integrated Arts and Sciences Hiroshima University 1-7-1 Kagamiyama Higashi-Hiroshima, Hiroshima 739-8521 JAPAN Tel: +81-82-424-6316

Admission Schedule

Entrance Examination Classification	Item	Date
Special Selection for International Students	Application Period	May 7, 2024 to May 13, 2024
	Date of Academic Ability Exams	Late in May, 2024 (Screening based on application documents and oral examination by the Internet)
	Announcement of Results	July 1, 2024

(Note) Applicants should always consult with supervisor for research content prior to application.

If an applicant is unable to contact the faculty advisor whom he/she wishes to be supervised by, please contact the Support Office for the fields of Integrated Arts and Sciences (Graduate School page 11).

In addition, following supervisors may be changed by transfer. In that case, it will be posted on the website of Graduate School of Humanities and Social Sciences. Please check in advance before consultation.

Eligibility for Application

Non-Japanese who are currently not resident in Japan, and who meet, or expect to meet, by September 30, 2024, one of the following requirements; individuals who:

- (1) Are University graduates in Japan
- (2) Have received a Bachelor's degree from the National Institution for Academic Degrees and University Evaluation (NIADUE) based on paragraph 7, article 104 of the School Education Act (Act 26 of 1947. Hereafter referred to as the "Act").
- (3) Have completed 16 years of formal schooling in a foreign country.
- (4) While resident in Japan, have taken distance courses provided by a school located in a different country to complete 16 years of formal schooling of said foreign country.
- (5) Have studied at an educational institute in Japan designated by the educational policies of a foreign country as providing university courses of said foreign country (only those courses upon whose completion the individual is recognized, by the educational policy of said foreign country, as having completed 16 years of formal schooling) and is specifically designated by the Minister of Education, Culture, Sports, Science and Technology (hereafter referred to as the "Minister"), and have completed such courses
- (6) Have been conferred a degree equivalent to a bachelor's degree through attending an overseas university or other overseas school (limited to those whose education and research activities have been evaluated by persons who have been certified by the relevant country's government-related institution, or have been separately designated by the Ministry of Education, Culture, Sports, Science and Technology as being equivalent to such) and graduated from a program that requires 3 or more years to complete

(Includes graduating from a program implemented by the relevant overseas school while living in Japan through distance learning, as well as graduating from a program implemented by an educational facility established with the relevant overseas country's school education system as received the designation mentioned above).

- (7) Have completed, after a date specified by the Minister, a professional course provided by a higher vocational school (only those courses that satisfy Ministry criteria, including the requirement that the term of study be at least 4 years) that is specifically designated by said Minister.
- (8) Have been designated by the Minister (including individuals who have graduated from universities as defined in the old University Directive, acts of incorporation and organizational directives of different government agencies, or laws governing independent administrative agencies).
- (9) Were admitted to a graduate school based on the provisions of paragraph 2, 102 of the Act, and were subsequently recognized by Hiroshima University Graduate School as having adequate academic abilities to study at the graduate school (individuals who skip grades to be enrolled in another graduate school, and subsequently wish to apply for the GSAS).
- (10) Are at least 22 years of age and recognized in an individual review of admission eligibility carried out by the Hiroshima University Graduate School as having academic abilities equal to or greater than a university graduate.
- (11) Have studied at university for at least 3 years (including those who are designated by the Minister of Education, Culture, Sports, Science and Technology) and have earned credits recognized by the Hiroshima University Graduate School with high marks.

Notes

- (1) Please discuss the substance of your research with the professor under whom you wish to study before applying. Preliminary consultations have no impact on selection.
(<https://www.hiroshima-u.ac.jp/gsh>)
- (2) Hiroshima University has established the university's Rules on Security Export Control in accordance with the Foreign Exchange and Foreign Trade Act, and conducts strict examinations for acceptance of international students, etc. Therefore, please be advised that International applicants may be unable to receive their desired education or conduct their desired research due to the restriction by the above regulations.

Preliminary Evaluation

A person applying under admission requirement (11) above must first contact the Support office for the fields of Integrated Arts and Sciences (Contact for inquiry Graduate School of Humanities and Social Sciences) and submit the specified documents by April 17, 2024 (Wed).

Application Procedure

1. Submission Procedure

All applicants must obtain consent from their desired academic advisor in advance to apply for the Graduate School of Humanities and Social Sciences. After that, applicants are required to apply using "online application system", and send the necessary documents.
(Partially online application hereinafter referred to as "online application")

Online Application

- 1) Enter your personal information.
- 2) Pay the application fee, 30,000 yen.
- 3) All application documents must be either sent by mail or delivered in person.

Note: Online application, entering necessary information on the website and paying the application fee, is the initial registration process, and doesn't mean the completion of the application procedure. The application procedure wouldn't be completed without either sending or delivering in person all the necessary application

Step 5: Upload your photograph.

Follow the instruction shown on the screen to upload the digital data of your photograph (File format: JPEG). It is not allowed to submit the photograph via mail.

* The uploaded photo, which will be used for identification at the examination, will be also used for your student ID card after enrollment and will be maintained in the university's educational system until graduation. Therefore, please upload an appropriate photo for use after enrollment as well. Once uploaded, your photo will not be allowed to be replaced. A fee of JPY 1,000 will be charged for changing the content of your student ID card (photo and your name) after enrollment.

Step 6: Pay the entrance examination fee of 30,000 yen.

Select either of the following payment method on the "Input Payment Information" screen:

1. Credit card: VISA, MasterCard, JCB, AMERICAN EXPRESS, Diners Club
 2. Convenience store: 7-ELEVEN, Lawson, MINISTOP, Family Mart, Daily Yamazaki, and Seicomart
 3. ATM of a financial institution [Pay-easy]
 4. Net banking
- (Caution)

The applicant has to pay the charge for use of the Internet Application System (650 yen per application) in addition to the entrance examination fee.

The entrance examination fee, once paid, will not be returned for any reason after the application is accepted.

In either case of the following items (1) and (2), the entrance examination fee, once paid, will be returned after deducting the transfer fee. We will mail the form of the "Refund Claim" for refund of the examination fee. Fill in the required information such as the "application number," "name in kana letters," "name," "phone number," "address," "payee account information," and "reason of refund claim," imprint your seal on the form, and mail the form to Support office for the fields of Integrated Arts and Sciences (Contact for inquiry Graduate School of Humanities and Social Sciences) before February 28, 2025.

The charge for use of the Internet Application System will not be repaid for any case.

(1) The applicant does not submit the application documents or the application documents are not received.

(2) The payment of the examination fee is duplicated.

Step 7: Complete the registration of the application information.

Write down the application number of 6 digits that is shown on the screen.

Step 8: Deliver or mail the application documents.

All application documents must be either sent by registered mail or delivered in person to the support office. If you submit the application documents directly to the support office, application documents are accepted from 8:30 to 17:00 on a weekday. Please note that the office is closed on Saturday, Sunday, and national holiday. In the case of submission via mail, the documents must be sent in a registered mail and reach us no later than Monday, May 13.

Indicate the phrase "Application documents for Integrated Arts and Human Sciences Program of Graduate School of Humanities and Social Sciences are enclosed" in red on the front surface of the envelope.

- (3) Submit Applications to:
(Contact for inquiry Graduate School of Humanities and Social Sciences)
Support office for the fields of Integrated Arts and Sciences,

(4) Others

- i. Changes in application materials after submission will not be allowed.
- ii. Application materials will not be returned.
- iii. Any forgery or falsification of the documents and/or academic fraud will result in cancellation of acceptance even after passing the examination or admission.
- iv. If an applicant can

Japanese or English.

3. Advance Consultation for Reasonable Accommodation in Studying

Applicants with physical disabilities, etc. who require accommodations in studying must submit an application form for advance consultation (no prescribed form), containing the following information:

(1) Consulting and submission deadline: April 17, 2024 (Wed)

(2) Information required:

- i. Applicant's name, mailing address, and phone number
- ii. Name of the university/institution that you graduated from, and name of the supervisor you wish to study under at Hiroshima University
- iii. Type and degree of the disability (A doctor's statement or a copy of physical disability certificate is required)
- iv. Accommodation requirements after admission
- v. Accommodation requirements that were provided in your previous university or institution
- vi. Explanation of how the disability affects your everyday life

Student Selection Method (Academic Examinations)

Selection is based upon a comprehensive evaluation of transcripts, research proposals submitted documents. Also, we can conduct an oral examination over the Internet. Details of the oral examination will be announced individually by mail to the applicants.

Announcement of Results

Announcement of admission is by email July 1, 2024 (Mon) 12:00 (JST). Written notices sent to all successful applicants. No telephone inquiries.

Admission Procedure

Admission fee 282,000 yen

Tuition fee (annual) 535,800 yen (267,900 yen for the first semester)

Notes: 1) The admission fee will not be refunded, without exception.

2) Applicants will be required to pay the new tuition fee if the fee is revised. In addition, the amount of the fees listed above is as of April 2024.

3) The Student Support Office will inform accepted applicants separately of the details of admission procedures which are required during the designated period in middle of September 2024.

4) Hiroshima University has a system of half or total exemption of admission or tuition fees for those with difficulties in paying admission or tuition fees due to economic reasons (admission fees may either be exempted or deferred). Those who would like a payment exemption or deferment should apply for this system. Applicants are ranked according to need based on household income, and waivers are granted accordingly within the budget so that, depending on necessity, the applicants may receive a waiver for all or half the tuition fees or no waiver at all.

10 Personal information acquired through this application

The information you provide in the application form and other forms (name, date of birth, gender and other personal information) is used for the purpose of admission selection, exam result notification, and admission procedures. After admission, the information is used by Hiroshima University for the purpose of student affairs (scholarship applications, tuition exemption applications). This information will not be used for other purposes or provided to entities outside Hiroshima University.

11 Student Dormitory

See the Student Dormitory website for application.

(https://www.hiroshima-u.ac.jp/en/explore_hu/life/residence)

12 Others

Smoking is prohibited entirely in all HU campuses from January, 2020.

Application Submissions and Inquiries

Support office for the fields of Integrated Arts and Sciences

(Contact for inquiry Graduate School of Humanities and Social Sciences) Hiroshima University

1-7-1 Kagamiyama Higashi Hiroshima, Hiroshima

739-8521 JAPAN

Tel: +81-82-424-6316

Email: soukagakusien@office.hiroshima-u.ac.jp

Disclosure of the Personal Information for the
Graduate School of Humanities and Social Sciences,
Hiroshima University

The information regarding the result of the entrance examination listed in the table below can be disclosed only to the applicant (hereinafter referred to as the “applicant for disclosure”).

Item	Disclosed information
Result of Examination	Examination score Letter grade of each subject in the examination (scale assessment)

2 The procedure to request disclosure of personal information is as follows.

(1) Please request the application form for disclosure of personal information in one of the following two methods.

To request the application form in person, please go to the Support office for the fields of Integrated Arts and Sciences in the Graduate School of Humanities and Social Sciences.

To request the application form by mail from the Support Office for the fields of Integrated Arts and Sciences in the Graduate School of Humanities and Social Sciences, Hiroshima University, the disclosure requester should write “Request for Application Form for Disclosure of Personal Information in the Graduate School of Humanities and Social Sciences, Hiroshima University” on the envelope, and enclose a return envelope (standard size, 12cm × 23.5cm) with his/her own name, postal code and address and 84 yen of stamps affixed.

(2) Please fill out all the necessary information on the application form, and apply for the disclosure to the Support Office for the fields of Integrated Arts and Sciences in the Graduate School of Humanities and Social Sciences, Hiroshima University by mail in person with the following items between October 1 and October 31, 2024.

Application form for disclosure of the personal information (completed with all the necessary information)

2024 Examination card for the Hiroshima University Graduate School of Humanities and Social Sciences (only the original, not photocopies, will be accepted). It will be enclosed and returned at the time of disclosure.

One return envelope (standard size, 12cm × 23.5cm) with the name, postal code and address of the disclosure requester, and 84 yen's worth of stamps affixed.

If there are any issues with the application, the Support Office will ask for the necessary correction.

(3) The Graduate School of Humanities and Social Sciences, Hiroshima University, will notify the disclosure requester of the disclosed information within 30 days of the application's acceptance date. (The disclosed information will be posted by the return envelope.)

[Applications and Inquiries]

Support office for the fields of Integrated Arts and Sciences

(Contact for inquiry Graduate School of Humanities and Social Sciences) Hiroshima University

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