

Do you wish to reside in Japan after retirement and receive unemployment benefits?

No: You do not need to submit this form.

Yes: Please submit this form.

Request for Issuance of a Letter of Resignation

Date: (year) (month) (date)

To: President of Hiroshima University

Personal number 12345678

Name Taro Hiroshima

I hereby request that a letter of resignation be issued, as follows.

Details

Formerly affiliated division: Faculty of Science Ext.(0123)

Former title: Professor (Regular employee Daily wage _____ Monthly wage _____)

Date of resignation: (year) (month) (date)

Reason for resignation: _____