

April 2024 Admission

Graduate School of Humanities and Social Sciences (Doctoral Programs)

Application Guidebook

Division of Humanities and Social Sciences

Integrated Arts and Human Sciences
Program

◆ **Special Selection for International Students**

September 2023



Hiroshima University

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The Doctoral Course of the Graduate School of Humanities and Social Sciences is seeking students who have a strong motivation and passion to pursue the following objectives and who have the fundamental academic abilities required to achieve them.

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- ③ ncpqnl u fmgk c_eep rm bet cjm_l _rsg bc nd nmcl l cq rm bgtpcl r as js pq_l b mfc pq cwnl b rfc q_k cu npi_nl_l_rgnl q pcegnl q_l b qnagrcq_l b _aos gpc rfc _ggrw pcos gcb rm cvnncq f gfc p t gu q_l b mng_gnl q_l b qnjt c ggcq

In order to admit such individuals, Integrated Arts and Human Sciences Program selects applicants through a multifaceted and comprehensive evaluation process based on its own Diploma Policy and Curriculum Policy, using interviews, academic tests, and external examinations.

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3 Eligibility for Application

Non-Japanese who are currently not resident in Japan, and who meet, or expect to meet by March 31, 2024, one of the following requirements; individuals who:

- (1) Hold a Master's or professional degree.
- (2) Have received the equivalent of a Master's or professional degree in a different country.
- (3) While resident in Japan, have taken distance courses provided by a school located in a different country and have received the equivalent of a Master's or professional degree.
- (4) Have studied at an educational institute in Japan that is designated by the educational policies of a foreign country as providing university courses of said foreign country and is specifically designated by the Minister of Education, Culture, Sports, Science and Technology (Hereafter referred to as the Minister); have completed such courses; and have received the equivalent of a Master's or professional degree.
- (5) Have completed the course(s) provided by the United Nations University and received a Degree Acprga_re cos g_jcl r m_K_qrcp q bcepc,
- (6) Have completed the curricula of a foreign school, an educational facility as designated in (4), or the United Nations University; passed a test and review as specified in Article 16 Section 2 of the Standards for the Establishment of the Graduate Schools; and, deemed to have academic ability greater than or equal to a Master's degree.
- (7) Have been designated by the Minister (Ministry of Education, Culture, Sports, Science and Technology announcement 118 issued on September 1, 1989).

- (8) Are at least 24 years of age and recognized in an individual review of admission eligibility carried out by the Hiroshima University Graduate School as having academic abilities equal to or greater than a holder of a Master's or professional degree.

4 Notes

- (1) Please discuss the substance of your research with the professor under whom you wish to study before applying. Preliminary consultations have no impact on selection.

(<https://www.hiroshima-u.ac.jp/gshs>)

- (0) The Graduate School of Humanities and Social Sciences is established under the Foreign Exchange and Foreign Trade Act, and conducts strict examinations for acceptance of international students, etc. Therefore, please be advised that International applicants may be unable to receive their desired education or conduct their desired research due to the restriction by the above regulations.

5 Preliminary Evaluation

The Graduate School of Humanities and Social Sciences is established under the Foreign Exchange and Foreign Trade Act, and conducts strict examinations for acceptance of international students, etc. Therefore, please be advised that International applicants may be unable to receive their desired education or conduct their desired research due to the restriction by the above regulations.

6 Application Procedure

1. Submission Procedure

All applicants must obtain consent from their desired academic advisor in advance to apply for the Graduate School of Humanities and Social Sciences. After that, applicants are required to apply using “online application system”, and send the necessary documents.

(Partially online application hereinafter referred to as “online application”)

Online Application

- 1) Enter your personal information.
- 2) Pay the application fee, 30,000 yen.
- 3) All application documents must be either sent by mail or delivered in person.

Note: Online application, entering necessary information on the website and paying the application fee, is the initial registration process, and doesn't mean the completion of the application procedure. The application procedure wouldn't be completed without either sending or delivering in person all the necessary application documents by the due date. Be sure to send or bring in person all the necessary application documents to the support office (the aforementioned address). Application documents must arrive within the specified period at the support office. Fully paper-based application without registering online application cannot be accepted in this graduate school.

- (1) Application time period:

Applicants must complete all of the above procedures (from 1 to 3 in (1)) within the application period.

November 6, 2023 (Mon) to November 10, 2023 (Fri) (No later than 17:00 (JST))

- (2) Online Application

Inquiry regarding the system

Internet application help desk (only Japanese language available)

Opened: 10:00 - 18:00 (closed on Saturday, Sunday, and national holidays from April to the end of July)

Tel: 03-5952-3902 (International calls and calls on IP telephony can also be received)

UCARO Office (only Japanese language available)

Opened: 10:00 - 18:00 (closed in the period from December 30 to January 3)

Tel: +81-50-3786-5524

(For International calls and calls on IP telephony: 03-5952-2114)

○ About unclear points regarding the entrance examination, ask Support office for the fields of Integrated Arts and Sciences (Contact for inquiry Graduate School of Humanities and Social Sciences).

Opened: 8:30 - 17:00 (closed in Saturday, Sunday, and national holidays)

* Please note that it is required to include the area code to dial if you call from the following areas, even when you call from an area of the same area code as that of the inquiry contact. (Areas in Hiroshima City, Fuchu Town, Kaita Town, and Saka Town)

Complete the following 8 steps during the application period.

Step 1: Access the Internet Application System.

Access the following web page:

Hiroshima University's Admission Information
<https://www.hiroshima-u.ac.jp/nyushi>



Step 2: Select the item "Registration for UCARO" on the login screen of UCARO.

Account registration for UCARO (free for charge) is required for application.

Hiroshima University uses the system of UCARO for checking the applicant's number and processing a part of admission procedure for the applicant who will pass the entrance examination. Refer to the following URL for UCARO:

<https://www.ucaro.net/>

Step 3: Input your account information (applicable to the admission examination category for which it is required).

The applicant who applies to the category for which the entrance examination fee is exempted must ask Support office for the fields of Integrated Arts and Sciences (Contact for inquiry Graduate School of Humanities and Social Sciences) to obtain the 8 digits of alphanumeric characters and input them.

Step 4: Input the information regarding the application in the Internet Application System.

Follow the instruction shown on the screen to input your name, address, etc.

Step 5: Upload your photograph.

Follow the instruction shown on the screen to upload the digital data of your photograph (File format: JPEG). It is not allowed to submit the photograph via mail.

Step 6: Pay the entrance examination fee of 30,000 yen.

Select either of the following payment method on the "Input Payment Information" screen:

1. Credit card: VISA, MasterCard, JCB, AMERICAN EXPRESS, Diners Club
2. Convenience store: 7-ELEVEN, Lawson, MINISTOP, Family Mart, Daily Yamazaki, and Seicomart
3. ATM of a financial institution [Pay-easy]
4. Net banking
(Caution)

The applicant has to pay the charge for use of the Internet Application System (1000 yen per application) in addition to the entrance examination fee.

The entrance examination fee, once paid, will not be returned for any reason after the application is accepted.

In either case of the following items (1) and (2), the entrance examination fee, once paid, will be returned after deducting the transfer fee. We will mail the form of the "Refund Claim" for refund of the examination fee. Fill in the required information such as the "application number," "name in kana letters," "name," "phone number," "address," "payee

account information," and "reason of refund claim," imprint your seal on the form, and mail the form to Support office for the fields of Integrated Arts and Sciences (Contact for inquiry Graduate School of Humanities and Social Sciences) before February 22, 2024.

The charge for use of the Internet Application System will not be repaid for any case.

(1) The applicant does not submit the application documents or the application documents are not received.

(2) The payment of the examination fee is duplicated.

Step 7: Complete the registration of the application information.

Write down the application number of 6 digits that is shown on the screen.

Step 8: Deliver or mail the application documents.

All application documents must be either sent by registered mail or delivered in person to the support office. If you submit the application documents directly to the support office, application documents are accepted from 8:30 to 17:00 on a weekday. Please note that the office is closed on Saturday, Sunday, and national holiday. In the case of submission via mail, the documents must be sent in a registered mail and reach us no later than Friday, Write down

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Document Type	Remarks
Personal History	Use provided forms
Academic Transcript	Must be the originals or certified photocopies issued by President or Dean of the university from which you have graduated
Certificate of Completion, or Certificate of Expected Anknjrcb K_qrcp q nncp k Program)	<p>Must be the originals or certified photocopies issued by the President or Dean of the university from which you graduated</p> <p>If you f_t c ank njrcb _K_qrcp q nncp k cl q pc that the certificate includes information relating to your degree</p> <p>Clws f_t c ank njrcb np_pc cvncarb rman njrc _K_qrcp q nncp k in China (excluding Taiwan, Hong Kong and Macau), please obtain the following document by requesting it ar AF QG f m8-u u u,af qgank ,al -vjav- ewqhq'. Also be sure that the online verification is available as of November 24, 2023 (Fri).</p> <ul style="list-style-type: none"> • <u>Applicants who have ank njrcb _K_qrcp q nncp k</u>: Online Verification Report of Higher Education Qualification Certificate () • <u>nnja l rqu f m pc cvncarb rman njrc _K_qrcp q nncp k</u>: Online Verification Report of Student Record () <p>Please note that applicants must pay the issuing fee for the Online Verification Report by themselves.</p> <p>Graduates also submit an original or certified conw nd (Certificate of Graduation) _l b K_qrcp s Diploma).</p>
AmwndK_qrcp q Rf cgg	<p>One Copy</p> <p>Attach a Japanese or English abstract (no prescribed form and no character limit), if the Thesis was written in a language other than English or Japanese</p> <p>Clws _pc cvncarb rman njrc _K_qrcp q nncp k _l b ws _pc u pgg e _K_qrcp q r f cgg njc _q c s k g _c s k k _pwndK_qrcp q r f cgg g Hn_l c q or English (about 2,000 words in Japanese; about 800 words in English)</p>
Research Proposal	<p>Use provided forms</p> <p>A detailed research proposal written in either Japanese or English</p>
Publications	<p>Published Articles</p> <p>Attach a Japanese or English abstract (no prescribed form and no character limit), if the article was written in a language other than English or Japanese</p>
Two Letters of Recommendation	<ol style="list-style-type: none"> 1. Recommendation from the head of an institute 2. Recommendation from either an academic advisor or another teaching q_r d d k ck cpam l acpl cb u gf _nnja_l r q k _hmp

- It is required to attach the English or Japanese translation to the application documents written in other language.
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- nnja_l rqu f m f_t c r i cl E P C E p _b s _rc P c a m b C v _k g _r g n l d _pc pcos c q c b r m s k g r f c g p a n p c q R f c g g r g s r g n l _j a n b c d n p F g n u f g k _S l g c p g w G r e p l _r g n l _j N n e p k q m l E P C g q 0 1 3 6,

3. Advance Consultation for Reasonable Accommodation in Studying

Applicants with physical disabilities, etc. who require accommodations in studying must submit an application form for advance consultation (no prescribed form), containing the following information:

- (1) Consulting and submission deadline: October 16, 2023 (Mon)
- (2) Information required:

- i. nnjga_l r ql_k c k_ggd e_bbpccq_l b phone number
- ii. Name of the university or institution that you graduated from, and name of the supervisor you wish to study under at Hiroshima University
- iii. Type and degree ndrf c bg_l_ggrw bnamp qqr_rck cl r np_ amwnl nfvoga_j bg_l_ggrwacprda_rc (is required)
- iv. Accommodation requirements after admission
- v. Accommodation requirements that were provided in your previous university or institution
- vi. Explanation of how the disability affects your everyday life

7 Student Selection Method (Academic Examinations)

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 g bg gbs_jjw wk_gjrmfc_nnjga_l rq

8 Announcement of Results

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9 Admission Procedure

Admission fee: 282,000 yen

Tuition fee (annual): 535,800 yen (267,900 yen for the first semester)

Notes: 1) The admission fee will not be refunded, without exception.

2) Applicants will be required to pay the new tuition fee if the fee is revised. In addition, the amount of the fees listed above is as of April 2023.

3) The Student Support Office will inform accepted applicants separately of the details of admission procedures which are required during the designated period in the middle of March 2024.

4) Hiroshima University has a system of half or total exemption of admission or tuition fees for those with difficulties in paying admission or tuition fees due to economic reasons (admission fees may either be exempted or deferred). Those who would like a payment exemption or deferment should apply for this system. Applicants are ranked according to need based on household income, and waivers are granted accordingly within the budget so that, depending on necessity, the applicants may receive a waiver for all or half the tuition fees or no waiver at all.

10 Personal information acquired through this application

The information you provide in the application form and other forms (name, date of birth, gender and other personal information) is used for the purpose of admission selection, exam result notification, and admission procedures. After admission, the information is used by Hiroshima University for the purpose of student affairs (scholarship applications, tuition exemption applications, etc.). This information will not be used for other purposes or provided to entities outside Hiroshima University.

See the Student Dormitory website for application.

(https://www.hiroshima-u.ac.jp/en/explore_hu/life/residence)

Smoking is prohibited entirely in all HU campuses from January, 2020.

Application Submissions and Inquiries

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