

Application Guide

For Admissions in April 2024

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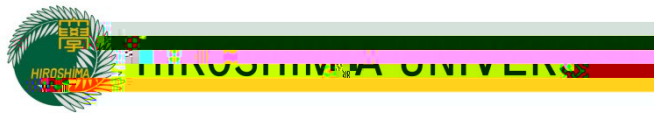


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1. Number of Students to be Admitted

Department of Integrated Global Studies (IGS), School of Integrated Arts and Sciences	10
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(Note) If the number of successful applicants falls below the number of students to be admitted, the number of vacancies will be included in the number of students to be admitted in the

. If the sum of successful applicants of and falls below the number of students to be admitted, the number of vacancies will be included in the number of students to be admitted in the and

2. Application and Selection Schedule

The times and dates on this document are based on Japan Standard Time (JST).

Application and selection process	Date
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Application period

From October 1, 202, 20

The IGS hopes to admit students who, after their enrollment, will be able to:

- Understand and analyze the various challenges confronting the international community from multifaceted perspectives transcending disciplinary boundaries between the humanities and sciences (integrated thinking);
- Understand others irrespective of the differences among countries/regions, cultures, religions and languages, and think about things from a global perspective encompassing human society and its surrounding natural environment (global vision); and
- Address various challenges of the international community from a peace-seeking viewpoint, and work toward the realization of world peace and harmony between people and nature, in a cooperative and creative manner (cooperative action).

Important evaluation items

Basic and fundamental knowledge and skills [Knowledge and skills]	Abilities to think, make decisions, and express oneself, which are necessary to use one’s knowledge and skills in order to discover problems, consider to solve them, and convey one’s findings to others [Ability to think, make decisions, and express oneself]	Proactive attitude of learning independently while working with diverse people [Independence and cooperativeness]
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- b. Persons who have completed—in a country other than Japan—a school curriculum that is equivalent to that of senior high school level (including those who have passed an examination in the said country that is recognized as an academic qualification test that certifies that the applicant has an academic ability equivalent to or higher than that of those who have completed such a curriculum), and who have, by March 31, 2024, completed, or who are expected to complete a pre-university preparation education curriculum required for admission to universities in Japan, which is designated by MEXT, or other preparatory curriculum consisting of education relating to subjects required for admission to universities in Japan and training at facilities separately designated by MEXT.
- c. Persons who have, by March 31, 2024, completed, or who are expected to complete—in a country other than Japan—a school curriculum that is equivalent to that of a senior high school level, which is separately designated by MEXT (only if the completion of the curriculum is considered comparable to the completion of an 11-year or more-year school curriculum in the said country, and the curriculum satisfies other requirements specified by MEXT).
- d. Persons who have, by March 31, 2024, completed, or who are expected to complete, a curriculum at an educational institution established in Japan within the scope of the educational system of a foreign country, that is equivalent to the curriculum of schools that correspond to high school level in the said country (only if the completion of the curriculum is considered comparable to the completion of a 12-year school curriculum in the country's educational system).
- e. Persons who have, by March 31, 2024, completed, or who are expected to complete, a curriculum at an educational institution established in Japan within the scope of the educational system of a foreign country, that is equivalent to the curriculum of schools that correspond to high school level in the said country (except if the completion of the curriculum is considered comparable to the completion of a 12-year school curriculum in the country's educational system), and who have completed the preparatory education curriculum specified in item b above.
- (4) Persons who have, by March 31, 2024, completed on or after the date specified separately by MEXT, or who are expected to complete, an advanced course at a specialized training college (only if the required period of study is not less than three years, and the course curriculum satisfies other requirements specified by MEXT).
- (5) Persons who have, by March 31, 2024, completed, or who are expected to complete a course of study at an overseas educational institution that is recognized or specified by MEXT as being equivalent or corresponding to that of a Japanese high school.
- (6) Persons who have, by March 31, 2024, obtained, or who are expected to obtain, the International Baccalaureate Diploma qualification granted by the International Baccalaureate Organization, which is a foundation established in accordance with the Swiss Civil Code.
- (7) Persons who have, by March 31, 2024, obtained, or who are expected to obtain, the Abitur certificate, recognized as the qualification for admission into a university by the Federal Republic of Germany.
- (8) Persons who have, by March 31, 2024, obtained, or who are expected to obtain, the Baccalauréat Diploma, recognized as the qualification for admission into a university by the Republic of France.
- (9) Persons who have, by March 31, 2024, obtained, or who are expected to obtain, the General Certificate of Education Advanced Level (GCE A Level), recognized as the qualification for admission into a university by the United Kingdom of Great Britain and Northern Ireland.
- (10) Persons who have, by March 31, 2024, completed, or who are expected to complete, a 12-year education curriculum in a school accredited by the Western Association of Schools and Colleges (WASC) headquartered in California, the United States of America; the Association of Christian Schools International (ACSI) headquartered in Colorado, the

United States of America; the New England Association of Schools and Colleges (NEASC) headquartered in Massachusetts, the United States of America; or the Council of International Schools (CIS) headquartered in South Holland, the Kingdom of the Netherlands.

- (11) Persons who have passed, or who are expected to pass by March 31, 2024, the Examination for the Certificate for Students Achieving the Proficiency Level of Upper Secondary School Graduates, held in accordance with the Regulations for the said Examination (MEXT Ordinance No. 1 of 2005) (including those who have passed the University Entrance Qualification Examination held in accordance with the Regulations for that Examination [MEXT Ordinance No. 13 of 1951] before it was abolished in accordance with Article 2 of the supplementary provisions of MEXT Ordinance No. 1 of 2005), and will be at least 18 years old by March 31, 2024.
- (12) Persons who entered a university pursuant to the provisions of Article 90, Paragraph 2 of the School Education Act (Law No. 26 of 1947) and are deemed to have academic ability suitable for receiving university education at the University (Note 2).
- (13) Persons who have been recognized through the Individual Review of Eligibility for Application by Hiroshima University as being equivalent to or higher than a high school graduate in scholastic activity, and will be at least 18 years old by March 31, 2024 (Note 3).

(Note 2) Persons whose academic background falls under (12) must apply for the Individual Review of Eligibility for Application. Persons who intend to apply for the individual review must send an email to Office of Admissions, Hiroshima University (email: nyusi-group@office.hiroshima-u.ac.jp) from 9:00 September 1, 2023 to 17:00 September 6, 2023 (JST). The subject of the email must be “Individual Review of Eligibility for Application”.

(Note 3) Persons whose academic background falls under (13) must apply for the Individual Review of Eligibility for Application by Hiroshima University from 9:00 September 1, 2023, to 17:00 September 6, 2023 (JST). For details of the Individual Review of Eligibility for Application, see the IGS website (<https://www.hiroshima-u.ac.jp/en/igs/admissions/IndividualReview>). Persons who are not sure of their application eligibility should contact the IGS before August 4, 2023.

Requirement 2: English Language Requirements

Applicants must satisfy one of the requirements noted in the following items 1 through 9:

1. Cambridge English	140 or above in overall score The eligible tests are described below: A2 Key, A2 for Schools, Key B1 Preliminary, B1 Preliminary for Schools, B2 First, B2 First for Schools, C1 Advanced, and C2 Proficiency
2. EIKEN	A passing 2nd grade or above EIKEN CSE score is not used for this application. The eligible tests are described below: The EIKEN Test in Practical English Proficiency (Conventional type), EIKEN S-Interview, and EIKEN S-CBT
3. GTEC (CBT Type Only)	GTEC 930 or above
4. IELTS™ (Academic Module)	4.0 or above The eligible tests are described below: Paper-based IELTS (Academic Module), Computer-delivered IELTS (Academic Module), and IELTS for UKVI (Academic Module)
5. TEAP (4 skills)	Test of English for Academic Purposes 225 or above
6. TEAP CBT (4 skills)	Test of English for Academic Purposes Computer Based Test 420 or above
7. TOEFL iBT®	42 or above TOEFL iBT® and TOEFL iBT® Home Edition scores from a single test date are accepted.

	My Best® scores is not accepted.
8. TOEIC®	TOEIC® Listening & Reading Test and TOEIC® Speaking & Writing Tests 1150 or above (This score is determined by multiplying your S&W score by 2.5 and adding your L&R score) TOEIC-IP is not accepted.
9. Persons who satisfy either one of the following two requirements: a. Persons who have undertaken three years or more of their secondary education (Senior high school, Junior high school, etc.) in English as their primary language of instruction; or b. Persons who are taking or have taken the International Baccalaureate Diploma with English as the language of instruction.	

5. Application Procedures

(1) Application Method

- ① Register an account with UCARO
- ② Enter your application data online
- ③ Upload your photo
- ④ **Pay the application fee**

In addition to the JPY 17,000 application fee, the following fees are also required:

- JPY 900 as a processing fee for ALL applicants
- JPY 300 as a disclosure fee (ONLY for applicants who request disclosure of their entrance examination results*)

- ⑤ **Send the application documents listed in [7. Application Documents] by post using the simplified registered and express mail (Kan'i Kakitome Sokutatsu).**

*For details of disclosure of entrance examination results, please refer to the page 23.

(2) Data entry into the online application system

[1] UCARO

Hiroshima University uses the UCARO system, where procedures from application to admission are consolidated.

Making an application requires account registration with the UCARO (free of charge).

An UCARO account must be created for each user.

Please do not share one UCARO account with your siblings or others.

Please do not use the translation function on your device. It might cause errors on the UCARO.

If you already have an UCARO account, you will not need to register an account again.

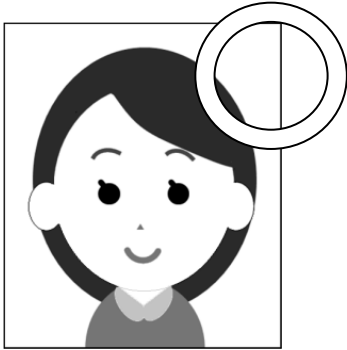
- ▶ Check [7. Application Documents] in this Guide and send the documents required for the application by post.
- ▶ Submission of the photo by post will not be accepted. It must be uploaded to the online application system.

⟨Photo instructions⟩

- Must have been taken recently (within 3 months) prior to the application in color or black and white (A color photo is preferred.)
 - Must be in JPEG file format, with 640 pixels high x 480 pixels wide as the preferred dimensions.
 - **On the day of the entrance examination, we will check the photo you have uploaded at the time of the application against your face.**
 - **The uploaded photo, which will be used for your photo ID card for the examination, will also be used for your student ID card after enrollment and will be maintained in the University's educational affairs system for use until graduation.**
Therefore, please upload an appropriate photo for use after enrollment as well.
Once uploaded, your photo will not be allowed to be replaced.
A fee of JPY 1,000 will be charged for changing the content of your student ID card (photo and your name) after enrollment.
 - **Using the Acceptable Photo Example for reference, upload a photo showing your upper body, facing forward (in focus) without wearing a hat or cap, and with nothing in the background.**
- * For more details, refer to the Acceptable Photo Example.
- * The size of your face photo data can be adjusted on the screen. Before registering, please adjust the size as needed to ensure that the photo shows your face clearly.
- * **In cases where your photo is deemed inappropriate as an application photo as shown by the Unacceptable Photo Examples, you may be required to submit a new photo.**

For submission of your photo, refer to the Acceptable Photo Example below.

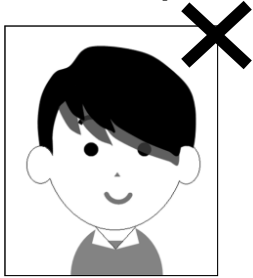
Acceptable Photo Example



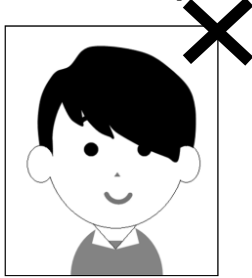
- There is blank space in the upper part of the photo.
- Subject is facing horizontally and squarely to the front.
- The face is occupying at least one half of the overall image area.
- Both eyes are visible.
- The photo shows part of the shoulders.
- There is nothing in the background (plain).
- The photo must be clear.

If you have difficulty meeting these acceptable photo specifications, please contact the IGS prior to application.

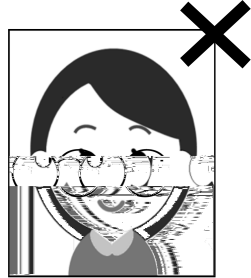
Unacceptable Photo Examples



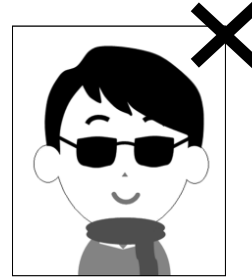
Hair, smartphone or other object is creating a shadow on the face.



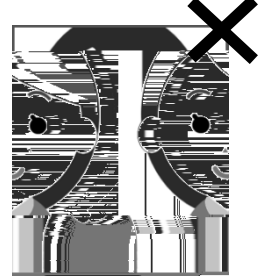
Hair is falling across eyes.



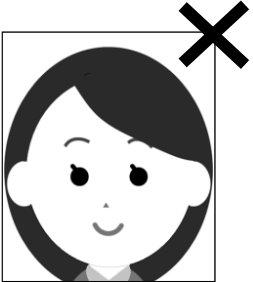
Frame of glasses overlaps eyes.



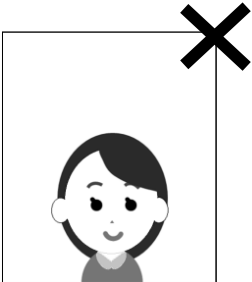
Wearing a scarf or sunglasses



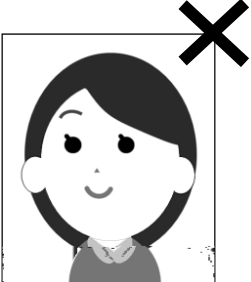
Entire head or facial contours do not fit into the photo.



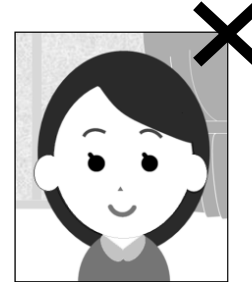
Head occupies an extremely large proportion of the entire space of the photo.



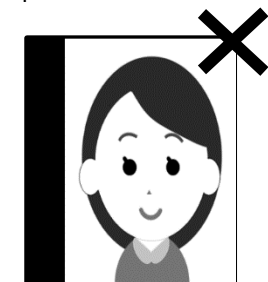
Head occupies an extremely small proportion of the entire space of the photo.



Not facing squarely to the front



Objects appear in the background (curtains, windows, shadows, etc.)



The photo size does not fit the frame.

Step 7

Enter payment information

- Select the payment method for the application fee and the examination result disclosure fee (only for those requesting the disclosure) from among the following options ① to ④.

For details, refer to (3) “Payment method for the application fee” in this Guide.

- ① Credit card (Available both within and outside Japan)
- ② Convenience store (NOT available from outside Japan)
- ③ Financial institution ATM [Pay-easy] (NOT available from outside Japan)
- ④ Internet banking (NOT available from outside Japan)

Step 8

Initial application process complete

For those selecting “credit card” in Step 7 Enter payment information, click the [Proceed to payment] button on the Initial application process complete screen and complete your payment of the application and other applicable fees. Please make sure to check the payment status on the Initial application process complete screen after the payment.

- Upon completion of the registration of your application details, you will be issued with an application number. Make a note of the number or print the screen display showing the number and retain it.

*** You will need the application number when checking or changing your registered application details.**

* To check or change your registered application details, click the [Check/Change Application Details (Log in)] button and log in.

When you log in, the Initial application process complete screen will appear again.

If you have provided both your fixed-line and mobile phone numbers at the time of registering application information, enter the **fixed line phone number** in the space for telephone number on the [Check/Change Application Details (log in)] screen.

* The following items/tasks can be confirmed/performed on the Initial application process complete screen.

- Confirm the registered application details
- Check the number required for payment of the application fee
- Check the payment status of the application fee
- Print an address label (Available only within Japan)

*** You may change your registered application details only before you have paid the application**

	After payment of the application fee (*)	Changing the entries is not allowed. You will only be able to check them on the page linked from the [Check/Change Application Details (Log in)] button. If you notice any errors, etc. in items related to the examination category, names of school and department, examination subjects, or personal information, contact the IGS by email.
After the prescribed period		Changing the entries is not allowed. You will only be able to check them on the page linked from the [Check/Change Application Details (Log in)] button. Any changes in items related to the examination category, names of school and department, examination subjects will not be accepted after the prescribed period has closed. If you notice any errors, etc. in your personal information, contact the IGS by email.

(*) For those wishing to use a credit card whereby their application fee payment will be settled online, the instructions provided under “After payment of the application fee” will apply.

(3) Payment method for the application fee

Application fee: JPY 17,000

Go through the payment procedure based on the payment method you have selected in [Step 7](#).

It is not possible to make payment after the payment/application period has closed. Failure to complete the payment within the prescribed period will invalidate the data you have registered online.

For details on the payment method, please check the payment method page that you will be taken to after completing the initial application process.

In addition to the application fee, processing fee of JPY 900 will be charged for each application.

Those requesting disclosure of their entrance examination results must pay an additional fee of JPY 300 for the disclosure.

Note: Applicants for admission to Hiroshima University who were affected by any of the disasters that occurred on or after August 28, 2019 and to which the Disaster Relief Act applied are eligible for an exemption of the application fee. The fee for disclosure of entrance examination results is also subject to exemption. For details, refer to the website below or contact the Office of Admissions.
<https://www.hiroshima-u.ac.jp/en/nyugaku>

① Credit card (for applicants both [within](#) and [outside Japan](#))

You must settle the payment on the page linked from the Initial application process complete screen in the online application system.

Credit cards whose logos are shown in the right table are accepted.

The name of the credit card holder does not need to be identical to that of the applicant.

Payment must be made in a lump sum only.

Please check your credit limit in advance.

Please also make sure to check the payment status on the Initial application process complete screen after the payment.



(Note) Payment method ② to ④ below is NOT available from outside Japan.

- ② Convenience store
- ③ Financial institution ATM [Pay-easy]
- ④ Internet banking

Important notices regarding the application fee

The application fee, once paid, will not be refunded for any reason.

However, in cases (1) or (2) below, the application fee is refundable after deducting the bank transfer fee. If the disclosure fee is paid, it is also refundable. Therefore, in such cases, please clearly write the reason for demand of refund, name, postal code, address, transfer destination information and contact telephone number in the prescribed format given from the university and send it to the address mentioned below by postal mail by February 29, 2024.

(1) If the application documents have not been submitted, or if they have not been accepted.

(2) If duplicate payments of the application fee have been made in error.

Address:

Office of Admissions, Hiroshima University
1-3-2 Kagamiyama, Higashi-Hiroshima, 739-8511 Japan

Note that, unsuccessful applicants for the first selection will receive a refund of JPY 13,000.

How to obtain a refund will be notified to the applicants along with their first selection results.

(4) Submission of application documents by the post using the simplified registered and express mail (Kan'i Kakitome Sokutatsu).

Prepare an envelope that accommodates A4 size documents for sending application documents. Write the postal code, address, and the name of the applicant on the envelope in English. Send the envelope containing all the necessary documents by post using the simplified registered and express mail (Kan'i Kakitome Sokutatsu) to the following address.

Where to submit	Address	Phone
Student Support Office (IGS), School of Integrated Arts and Sciences, Hiroshima University	1-7-1 Kagamiyama, Higashi- Hiroshima, 739-8521 Japan	+81-82-424-7988

6. Application Period

The application documents must be received by the deadline shown below. Earlier submission is encouraged (See Note).

From October 1, 2023 to October 6, 2023, NO LATER THAN 17:00 (JST)

(Note)

1. Be sure to complete the application procedure within the period above. You cannot enter your information or pay the application fee after this period.
2. Incomplete or late applications will not be accepted. If you want to send your application documents before the application period to meet the deadline, please contact the IGS.
3. Application documents must reach us by 17:00 on the last day of the application period.
4. Inquiries by phone or other means about acknowledging the receipt of application documents will not be accepted. Please use the tracking service of the postal company.
5. No replies can be made to inquiries as to whether an application procedure has been completed.

7. Application Documents

Submit the following documents A to G within the application period.

Document A: Personal Statement

Document B: Educational Background

Document C: Document to Prove Your Application Eligibility

Document D: Document to Prove Your English Language Proficiency

Document E: Academic Transcripts and Test Results

Document F: Copy of Passport

Document G: Certified Copy of Residence Register

(IMPORTANT)

1. In principle, application documents must be originals, unless otherwise designated. For certificates and other documents that cannot be reissued, however, submit a certified copy*¹ instead of the original document, as none of your submitted application documents can be returned.

*¹ A copy certified by an official organization (preferably an organization, such as a school, that issued the said document) as true to the original, and on which the said organization has placed its official seal.

2. Documents serving as certificates written in a language other than Japanese or English must be accompanied by a Japanese or English translation. Please attach an official translation with the translator's name, contact information and signature or official seal for documents*². The translations are accepted only when they are made by the organization that issued the said document, a translation company, or a qualified translator*².

*² Except for the documents attached to the Personal Statement 3 (Additional Information) form (Document A).

3. If the applicant's present name is different from that written on the application documents due to a name change or other reasons, please provide a copy of official documents, such as an official copy of the applicant's family register, issued by an official institution, to prove that the applicant is the same person as the person indicated on the documents submitted.

Document A: Personal Statement

Access the Hiroshima University Admissions Information website (<https://www.hiroshima-u.ac.jp/en/nyugaku>), and download the Personal Statement forms from the page that provides information on the entrance examination. Complete the forms by typing in English, print them on A4 paper, and manually sign your name on the forms. Print each form on a single page, and submit all the "Personal Statement 1", "Personal Statement 2" and the "Personal Statement 3 (Additional Information)" forms.

For the Personal Statement 1 and 2 forms, please write essays on the following two topics in around 400 words, respectively.

Topic 1: Explain reasons why you want to study in the Department of Integrated Global Studies at Hiroshima University and what you want to study. (around 400 words)

Topic 2: Which global issue do you consider to be the most important or urgent? Explain why, and how to address any relevant problem or problems. Express yourself in your own words, integrating scientific, technological and socio (e)- (no)-12.1 -12 (w)Tc 0.89por l-2.6 (i)-9.5 (t)6.9 r (obalaepec Se.obaroui-10.3 (d)nd 401 words)

On the Personal Statement 3 (Additional Information) form, indicate whether you have any documents that prove your accomplishments and achievements. When you have such a document or documents, type the title of the document(s) in English or Japanese and a brief explanation of the document(s) in English on this form. Then submit this form with the relevant documents attached (**photocopies are accepted**). When making document copies, please use A4 paper or an equivalent size paper (29.7cm × 21cm). If the documentation is in a language other than Japanese or English, then provide a translation in either Japanese or English. For this documentation only, the applicants may do the translation by themselves. Do not use a stapler. Instead, in the upper right hand corner of each submitted hardcopy document, type or write the number corresponding to the document number of the Personal Statement 3 form.

Please note that the maximum number of documents you can attach to the Personal Statement 3 (Additional Information) form is FIVE.

The document includes such as:

If you won a prize in an English speech contest or other activity, taken proficiency examinations in foreign languages other than English, studied abroad, or participated in events including the Science Olympics or other contests or competitions at national and higher levels, submit the documents that prove your participation and/or results in such events.

Please refer to the example below.

Document Number	Title	Brief Explanation
1		(1) This activity consists in providing English language tour guide service for foreign visitors visiting the Peace Memorial Park. I participated in this activity for about a year when I was in eighth grade. (2) With colleagues, I picked up plastic garbage around the river. I also had a chance to research the biology of the river.
5		This speech contest is a national level contest. Some 200 students apply to take part in this contest and only 10 speakers can make speeches at the final tournament. I presented my thoughts regarding my experiences of learning Hiroshima history.

Document B: Educational Background

Applicants who fall under the categories of application eligibility [Requirement 1: Education Qualifications] (1), (2) and (5) do not need to submit this form.

Access the Hiroshima University Admissions Information website (<https://www.hiroshima-u.ac.jp/en/nyugaku>), and download the specified form for Educational Background from the page that provides information on the entrance examination. Submit the completed specified form for Educational Background (1/2) and (2/2).

Document C: Document to Prove Your Application Eligibility

Please see page 2 to 4 for the application eligibility [Requirement 1: Education Qualifications].

Application eligibility [Education Qualifications]	Application documents	D-2.8 (ai)-2.8 JETQ62.c 0 Tw 9.337 0 Td()Tj578MC /A
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		<p>states academic performance in the second semester of the second year and the courses the applicant is studying in the third year.*</p> <p>* Courses the applicant is studying in the third year should be clearly indicated and the statement: “Since academic performance up to the first term (semester) cannot be issued” should be added in the remarks column.</p> <p>2. If certificate of graduation/completion or academic transcript (or certificate of credits earned) cannot be submitted, the applicant should submit a document prepared by their high school etc. that stated the reason why their certificate of graduation/completion or academic transcript (or certificate of credits earned) cannot be issued.</p>
(3)	Certificate of (expected) completion of 12-year school curriculum	<p>Submit the original document or a certified copy of the certificate of (expected) graduation/completion, issued by the school attended by the applicant in his/her 12-year of school curriculum, or the high school graduation equivalency certificate (or the certificate of expected success in the high school graduation equivalency examination).</p> <p>It is highly recommended that applicants who have graduated high schools in China (excluding that in Taiwan, Hong Kong, and Macao) additionally submit the Verification Report of China Secondary Education Qualification Certificate (中国中等教育学历认证报告). Please obtain the certificate for which the Web authentication will be valid as of October 13, 2023 via the authentication system of the Ministry of Education of China. Without the qualification certificate, Hiroshima University may not be able to confirm your application eligibility.</p> <p><u>If the Verification Report of China Secondary Education Qualification Certificate (中国中等教育学历认证报告) is unavailable, please contact the IGS Office (igs-application@hiroshima-u.ac.jp).</u></p> <p>For details of the qualification certificate, see the page below: https://www.chsi.com.cn/xlrz/index2.jsp (in Chinese)</p>
(4)	Certificate of (expected) completion	<p>Submit the original document or a certified copy of the certificate of (expected) completion issued by the principal of the school attended by the applicant.</p>
(6)	International Baccalaureate Diploma	<p>[Those who have already obtained the International Baccalaureate Diploma] Submit the following 1 and 2.</p> <ol style="list-style-type: none"> 1. Copy of the International Baccalaureate Diploma. 2. Original document of the official transcript of grades for the Diploma Programme of six subjects. If you cannot submit the original document, submit a request to the International Baccalaureate Office to send your official transcript of grades directly to Hiroshima University. It must be received by Hiroshima University by the end of the application period. <p>[Those who are expected to obtain the International Baccalaureate Diploma by March 31, 2024]</p> <p>Submit the following 3 and 4. In addition to that, submit a request to the International Baccalaureate Office to send your official transcript of grades directly to Hiroshima University. Make sure to submit the request when apply for the IB examination.</p> <ol style="list-style-type: none"> 3. Certificate of expected obtaining date of the International Baccalaureate Diploma issued by the high school attended by the applicant. 4. Predicted Grades or Anticipated Grades.

		If an applicant is unable to submit documentation validating the conferral of his or her I.B. diploma, or if the IGS office is unable to verify from submitted documents whether an applicant has received a I.B. diploma by January 31, 2024, no later than 17:00 (JST), please contact the IGS in advance.
(7)	Certificate granted to those who have the Abitur qualification	<p>[Those who have already obtained the Certificate] Submit the original document or a certified copy of the certificate of general higher education entrance qualification (Zeugnis der allgemeinen Hochschulreife), which is granted when they pass the Abitur.</p> <p>[Those who are expected to obtain the Certificate by March 31, 2024] Submit a certificate of expected obtaining date of the certificate of general higher education entrance qualification (Zeugnis der allgemeinen Hochschulreife) issued by the high school attended by the applicant.</p>
(8)	Baccalauréat Diploma	<p>[Those who have already obtained the Baccalauréat Diploma] Submit the original document or a certified copy of the French Baccalauréat Diploma.</p> <p>[Those who are expected to obtain the Baccalauréat Diploma by March 31, 2024] Submit the following 1 and 2. 1. Certificate of expected obtaining date of the Baccalauréat Diploma issued by the high school attended by the applicant. 2. Predicted score of the French Baccalauréat Diploma.</p>
(9)	Document to show GCE-A Level examination results	<p>[Those who have already passed the GCE-A Level examination] Submit the original document or a certified copy that proves that the applicant has passed at least one subject in the General Certificate of Education, Advanced Level (GCE-A Level) examination.</p> <p>[Those who are expected to pass the GCE-A Level examination by March 31, 2024] Submit the following 1 and 2. 1. Certificate of expected obtaining date of the GCE-A Level examination results issued by the high school attended by the applicant. 2. Certificate of predicted scores of the GCE-A Level examination.</p>
(10)	Certificate of (expected) completion	Submit the original document or a certified copy of the certificate of (expected) completion of 12-year education curriculum at the school attended by the applicant.
(11)	Passing Score Certificate	<p>Applicants who have passed the Examination for Students Achieving the Proficiency Level of Upper Secondary School Graduates or the University Entrance Qualification Examination should submit the Passing Score Certificate.</p> <p>(Note) Those who are expected to earn the credits for the remaining subjects required to pass the aforementioned examination by March 31, 2024 should submit the original or a certified copy of the certificate that shows that the applicant is expected to pass the examination, issued by MEXT.</p>
(12) (13)	Submit a copy of the review results sent from Hiroshima University.	

Document D: Document to Prove Your English Language Proficiency

Applicants should submit any one of the certificates noted in the following items 1 through 9. If applicants have more than one score, choose only ONE of the following tests. Any certificates accepted as an application document will not be returned to the applicant.

Only certificates obtained after April 1, 2021 are valid, regardless of the specific expiration dates of scores, etc.

1. Cambridge English	A copy of the Statement of Results sent to the applicant, in addition to this, complete the procedure of “Send my result” to Hiroshima University on the following online page by the last day of application period. https://www.cambridgeenglish.org/cmp/verifiers/
2. EIKEN	A copy of the certificate sent to the applicant Note: When inputting your application data into the Hiroshima University online application system, please enter the Examinee Number (7digits) described in the “PROOF OF EIKEN CERTIFICATION”. *Please enter the date of qualification, not the date of examination on the online system.
3. GTEC (CBT Type only)	A copy of the Official Score Certificate sent to the applicant
4. IELTS™ (Academic Module)	A copy of the Test Report Form sent to the applicant
5. TEAP (4 skills)	A copy of the Official Score Report sent to the applicant
6. TEAP CBT (4 skills)	A copy of the Official Score Report sent to the applicant
7. TOEFL iBT®	A copy of the Test Taker Score Report or Examinee Score Report sent to the applicant <u>In addition to this, submit a request to Educational Testing Service (ETS) to send your Institutional Score Report directly to Hiroshima University-IGS (Institution code: C339).</u> Note 1: TOEFL-ITP is not accepted. Note 2: Those who fail to submit the request, so that the IGS can confirm their official score by the final day of enrollment procedures, will have their enrollment cancelled. Note 3: The TOEFL test fee includes up to 4 official score reports that ETS will send directly to the institutions or agencies you select BEFORE you take the TOEFL test. Applicants can send the score report to Hiroshima University-IGS (Institution code: C339) in advance to avoid additional score report costs.
8. TOEIC®	The original Official Score Certificates sent to the applicant or the Digital Official Score Certificates downloaded from the TOEIC application site and printed out Certificates for both Listening & Reading Test and Speaking & Writing Tests are necessary. TOEIC IP is not accepted. Applicants who meet one of the following conditions (a or b) are NOT required to submit score certificates of external English proficiency tests to prove their English language proficiency. Alternatively, submit the “English Language Requirement Confirmation Form” (prescribed form). a. Persons who have undertaken three years or more of their secondary education (Senior high school, Junior high school, etc.) in English as their primary language of instruction. Those who have undertaken their secondary education in a country other than Australia, Canada, Ireland, New Zealand, Singapore, the United Kingdom or the United States should additionally submit a document that proves that English is the primary language of instruction at school (e.g., certificate issued by the high school attended by the applicant); or b. Persons who are taking or have taken the International Baccalaureate Diploma with English as the language of instruction.
9. “English Language Requirement Confirmation Form” (prescribed form)	

The “English Language Requirement Confirmation Form” can be downloaded from the page

Document E: Academic Transcripts and Test Results

If the applicant has the certificates or other documents specified in both (E1) and (E2) below, submit the documents of both types. If the applicant does not have the certificates or documents specified in (E2), it is sufficient to submit the documents of type (E1) only.

(E1) Academic Transcripts

Please see page 2 to 4 for the application eligibility [Requirement 1: Education Qualifications].

Application eligibility [Education Qualifications]	Application documents	Description
(1) (2) (5)	School record	For those who submit a school record, which must be created in the form prescribed by MEXT as the “Document C: Document to Prove Your Application Eligibility” are NOT required to submit the “Document E: Academic Transcripts and Test Results”.
(3) (4) (6) (7) (8) (9)	Academic transcript	Submit the original or a certified copy* of your full transcripts. <u>The transcripts must contain all courses taken for the last three years of your secondary education issued by your school(s).</u> Furthermore, those who have attended the pre-university course need to submit the certificate of grades for this course. *If your transcripts have more than two pages, all the sheets must be certified.
(10)	Academic transcript from an international school which has been accredited by an international evaluation organization	Submit the original or a certified copy of your full transcripts. <u>The transcripts must contain all courses taken for the last three years of your secondary education issued by your international school,</u> which also includes a clear statement that the school has been accredited by an international accreditation organization (WASC, ACSI, NEASC or CIS) designated by the Minister of Education, Culture, Sports, Science and Technology of Japan. If the academic transcript does not clearly state that the school has been accredited by an international accreditation organization (WASC, ACSI, NEASC or CIS), submit a separate document to prove that the school has been accredited by any of the above organizations.
(11)	School record (or Academic transcript)	<u>Only if</u> applicants (4. Application Eligibility, Requirement 1: Education Qualifications (11)) have taken subjects at a senior high school, submit a school report or academic transcript (or certificate of credits earned) from the senior high school.
(12) (13)	In cases when further documentation is necessary, applicants will be informed regarding the results of their previously submitted documents, and also regarding which further application documents will be required for submission.	

(Note) Applicants who are unsure of the content of document (E1) or who cannot submit the document (E1), for example those who have passed high school graduation equivalency examinations (i.e. GED in USA), should send an email inquiry to the IGS (igs-application@hiroshima-u.ac.jp) as early as possible.

(E2) Mandatory or standardized test results to enter the university

Applicants who have taken the following mandatory or standardized national tests must submit the original or a certified copy of the examination result certificates.

a. Mandatory or standardized national test results to enter the university, or to complete a 12-year school education curriculum

- International Baccalaureate: final examination result certificate (JTJ0nda1.217 0 Td()T2.7)-06 Tc 0r

- SAT*
 - ACT*
 - EJU (Examination for Japanese University Admission for International Students) *, etc.
- *Applicants can submit a copy of the score report.

Document F: Copy of Passport

Those who possess a nationality other than Japanese must submit a copy of the page(s) that contains the applicant's name, nationality and photograph of his/her face. If the applicant has a nationality other than Japanese and does not have a passport, he/she must submit a copy of an official document that certifies his/her nationality.

Document G: Certified Copy of Residence Register

Those who possess a nationality other than Japan and reside in Japan must submit a certified copy of residence register (Jyu-min Hyo no utsushi 住民票の写し), showing the applicant's nationality, status of residence, and permitted period of residence.

(IMPORTANT)

1. Applicants for the
are not permitted to concurrently apply for the
2. Application documents should be typed or handwritten by the applicant. The applicant must place his/her handwritten signature on these documents. When application documents are handwritten, use a black ballpoint pen.
To make a correction, draw a horizontal double line on the erroneous portion, and write the correct information in the margin of the page. Do not use correction fluid/tape to erase errors.
3. Late or incomplete applications will not be considered.
4. Once application documents are accepted, the information contained therein cannot be modified.
5. Application category cannot be changed after the application period.
6. Application documents that have been accepted may not be returned for any reason.
7. A false entry or false statement in the submitted documents or application forms may impede the subsequent enrollment procedure. Furthermore, depending on the situation, successful examination results or program admission may be voided.
8. For other matters regarding application, please contact the IGS.
9. The personal information of applicants that Hiroshima University obtained through the process of their applications (name, date of birth, gender, etc.) will only be used for the selection of applicants, announcement of selection results, and admission procedures.

Only if successful applicants approve, the personal information of them will be used to send reference materials about the Hiroshima University Sports Association, the Hiroshima University Festival Executive Committee and Hiroshima University Co-op, and to select applicants to reside in the Ikenoue Student Dormitory. However, for the selection of applicants for the Ikenoue Student Dormitory, only the personal information obtained through the application documents will be used.

Personal information of successful applicants will be used for student support services (academic advising, scholarship applications, application for tuition fee exemption, issuance of student I,11.8 (S[(E)-16.(ve)-7. cs)-14.6asi12 (ho)-12.ono

9. Applicant Selection Process

Applicants are selected through the first and final selections.

(1) First selection

- a. Screening method: The screening is done based on application documents (Personal Statement (Document A), Document to Prove Your English Language Proficiency (Document D), and Academic Transcripts and Test Results (Document E)).
- b. Pass/fail decision: The decision will be made based on a comprehensive evaluation of the application documents (Personal Statement (Document A), Document to Prove Your English Language Proficiency (Document D), and Academic Transcripts and Test Results (Document E)) by classifying them into four grades from A to D.

(2) Final selection

- a. Screening method: The applicants who have passed the first selection will be interviewed in person, in English. The interview will be conducted completely in English. The applicants should be able to understand social, global, and scientific issues in English and to express their own ideas logically and persuasively. They are also expected to show their creativity and adaptability in order to work in society.

- **Date of the interview examination: From 13:00, November 18, 2023**

Information on where to assemble and the time will

d

10. Announcement of the Selection Results

(1) Announcement of the first selection results 12:00, November 1, 2023 (JST) (scheduled)

The first selection results will be announced on the UCARO website (No announcement will be made on our official website).

[For successful applicants]

The final selection guidance will be announced through the UCARO, on the day on which the first selection results are announced.

[For unsuccessful applicants]

Information on how to obtain a refund for part of the application fee will be available on the UCARO.

(2) Announcement of the final selection results 12:00, December 1, 2023 (JST) (scheduled)

The examinee's numbers of successful applicants will be announced on the UCARO website (No announcement will be made on our official website).

Hiroshima University posts the information on the website as part of its information disclosure activities, and the formal announcement of successful applicants will be made by sending the written notification by postal mail.

Inquiries by phone or other means about the selection results will not be accepted.

11. Enrollment Procedures

(1) Period

Complete the enrollment procedures within the following periods. Details will be sent to the successful applicants.

Please note that you will continue to use the UCARO ID (email address) and password that you registered at the time of application to complete part of the enrollment procedures and to pay the enrollment fee.

From December 1, 2023 at 12:00 to December 8, 2023, NO LATER THAN 17:00 (JST)

(2) Procedures

Detailed instruction will be available at the "Enrollment Procedure Guide". Successful applicants can download the "Enrollment Procedure Guide" from the UCARO website. Below is the brief instruction of the procedures.

- ① Log in to the UCARO and enter required information.
- ② Pay enrollment fee within the enrollment procedure period.
- ③ Send the required documents by post. The documents must reach the IGS by the final day of enrollment procedure.

(3) Enrollment and tuition fees

- a. Enrollment fee JPY 282,000
- b. Tuition fee (full-year) JPY 535,800

- The enrollment fee, once paid, will not be returned under any circumstances.

- **In the case of tuition revision during enrollment, students will be required to pay the revised tuition fee.**

*** The above amounts are valid as of July 2023.**

The actual fees to be paid and specific payment methods will be notified separately.

(IMPORTANT)

1. In case you do not complete the enrollment procedure within the period stated above, you will be regarded as you withdraw from the admission process.
2. If successful applicants fail to fulfill the requirements in the "4. Application Eligibility" section, their admission will be cancelled even after completion of the procedures.
3. Successful applicants who have no intention to enroll at Hiroshima University and thus decline admission, are required to submit by no later than 17:00, December 8, 2023 a handwritten notice of withdrawal from enrollment to the IGS by post. (Format is optional, but applicants should write their name, address, examinee's number, the School/Department for which they took the entrance examination, and their reason(s) for withdrawal from enrollment.)
If you are unable to submit a handwritten notice of withdrawal by the final day of enrollment procedures, please submit to the IGS a copy of the handwritten notice of withdrawal by email attachment, and then promptly send the hardcopy notice itself by post, via simplified registered express mail (kan'i kakitome sokutatsu).

*Please write on the surface of the envelope as follows:

“ This envelope contains a notice of withdrawal from enrollment”

12. Pre-Enrollment Education

The IGS will provide pre-enrollment education materials to all successful applicants in order to prepare them for the subjects they will study within the program. The details will be sent only to applicants who have completed the enrollment procedures.

13. Other Points to be Considered

(1) Contact address

Higashi-Hiroshima Campus (excluding Saturday, Sunday, national holidays, Summer break (from August 10 to August 15), and Winter break (from December 29 to January 3))

- Department of Integrated Global Studies (IGS)
School of Integrated Arts and Sciences, Hiroshima University
1-7-1 Kagamiyama, Higashi-Hiroshima, 739-8521 Japan
Phone: +81-82-424-7988 E-mail: igs-application@hiroshima-u.ac.jp

- Office of Admissions, Hiroshima University
1-3-2 Kagamiyama, Higashi-Hiroshima, 739-8511 Japan
E-mail: nyusi-group@office.hiroshima-u.ac.jp

- The IGS official website: <https://www.hiroshima-u.ac.jp/en/igs>
- Hiroshima University official website: <https://www.hiroshima-u.ac.jp/en/>

(2) Pre-arrangements for special needs applicants

Those who require special consideration for taking examinations and/or pursuing an academic program due to a disability or other legitimate reason have to contact the School of Integrated Arts and Sciences in advance and then submit an application form (in free format) that describes the following matters for consultation.

a. Period of statement submission:

Those who require specific arrangements, such as the preparation of examination texts in Braille, must contact the School of Integrated Arts and Sciences no later than three weeks before the date on which acceptance of applications begins.

For other special needs applicants, please contact the School of Integrated Arts and Sciences no later than one week before the date on which acceptance of applications begins.

It is recommended to consult the School as early as possible since certain arrangements will require sufficient time to prepare.

b. Information to include in the statement:

- Applicant's name, address, and contact telephone number
- Name of the last school attended
- Entrance examination classification and the names of the school, department, and course for which the application is being made
- Type and degree of disability (attach the medical certificate or copy of disability certificate)
- Requested consideration regarding examinations
- Requested consideration studying at the School of Integrated Arts and Sciences
- Arrangements made at school(s) previously attended
- Description of daily life

(3) Extended Study Program

Students who fall under the following categories can benefit from this program, which enables them to complete their curriculum in a period exceeding the standard duration of studies, in accordance with a prearranged schedule:

- (1) Individuals that are employed and working (including persons working part-time) for whom securing time for studies is especially difficult; or
- (2) Individuals that carry out domestic duties, childcare, or caregiving at home for whom securing time for studies is especially difficult.

If you have any questions regarding the eligibility of the program, please contact the IGS.

(4) Towards a smoke-free campus

Smoking has been prohibited entirely in all Hiroshima University campuses from January, 2020.

Disclosure of Entrance Examination Results (Personal Information)

Information on the Necessity of a Laptop Computer

At Hiroshima University, students are required to prepare a laptop for use in many situations, examples include attending lectures such as “Daigaku Kyoiku Nyumon (i.e. Introduction to University Education)”, writing reports and theses, taking online classes, etc.

Administrative procedures such as registration for classes and viewing your grades and credits, communication from teachers and the administrative office, etc. are made via the MOMIJI (Student Information System) (<https://momiji.hiroshima-u.ac.jp/momiji-top/en/index.shtml>).

Laptop is necessary for all aspects of student life, so please be sure to prepare.

Requirements for AY 2023 are available at:

https://www.hiroshima-u.ac.jp/en/about/initiatives/jyoho_ka/hikkei_pc

Requirements for AY 2024 will be available from December 2023 at the same URL.

[Important] For those who have difficulty preparing a laptop due to financial reasons

Laptop rental service is available for students who have difficulty preparing laptops due to financial reasons. Students who wish to use the service can borrow a laptop for free for a year. Please read “Guidance Regarding Laptop Rental Service” in “Student's Guide” to check the conditions and other details of the service, and then take the necessary procedures.

For inquiries	
Information Promotion Group, Department of Information, Financial and General Affairs Office, Hiroshima University	phone +81-82-424-5687 Inquires accepted from 9:00 to 17:00 (excluding Saturday, Sunday and national holidays) e-mail: st-pc@ml.hiroshima-u.ac.jp

Exemption of Application Fees for Prospective Students

Hiroshima University will implement special measures for exemption of Application Fees in AY 2023 (for enrollment in AY 2024) in order to reduce the financial burden of those affected by natural disasters and secure opportunities for prospective students to enter the university.

If you wish to request exemption from the Application Fees, please be sure to contact us (See “7. Inquiries”) before applying for admission.

1. Type of Examinations Subject to Exemption

Entrance examinations conducted in AY 2023 for Schools, Graduate Schools, and Special Course of Special Support Education.

(including examinations for re-enrollment and transfer)

2. Details of Exemption

Exemption of Application Fees

*The fees for disclosure of entrance examination results is also subject to exemption.

3. Disasters for Exemption

Any of the disasters that happened in or after August 28, 2019 and to which the Disaster Relief Act was applied.

*Entrance examinations subject to exemption from application fees are limited to those whose application periods (the final day) are set within five years from the date on which the relevant Disaster Relief Act was applied.

*Only the disasters happened in Japan would be the Subject of the Exemption.

4. Eligibility for Exemption

Applicants who were affected by the disasters under “3. Disasters for Exemption” and who fall under any of the following cases:

- (1) When the home owned by the main school expenses supporter was completely destroyed, substantially damaged, or moderately damaged.
- (2) When the main household supporter is deceased or missing.

For details on the areas covered by the Disaster Relief Act, access the Cabinet Office website:

https://www.bousai.go.jp/taisaku/kyuujo/kyuujo_tekiyou.html (Japanese text only)

5. How to Apply

Please contact us as directed at “7. Inquiries” in advance, and then submit the documents required for exemption, together with other admission application documents.

Note: In this case, please do not pay the application fees when applying for admission.

6. Required Documents

- (1) “Application for Exemption of Application Fees” which can be downloaded from the Hiroshima University website (<https://www.hiroshima-u.ac.jp/en/nyugaku>)
- (2) Disaster damage certificate (photocopy is also acceptable) [Those who fall under 4 (1)]
- (3) Document certifying that the main household supporter is deceased or missing (photocopy is also acceptable) [Those who fall under 4 (2)]

7. Inquiries

Department of Integrated Global Studies (IGS)
School of Integrated Arts and Sciences, Hiroshima University
E-mail: igs-application@hiroshima-u.ac.jp

〈CONTACT ADDRESS〉

Department of Integrated Global Studies
School of Integrated Arts and Sciences
Hiroshima University

1-7-1 Kagamiyama, Higashi-Hiroshima, 739-8521 Japan

Phone: +81-82-424-7988 E-mail: igs-application@hiroshima-u.ac.jp