

/Date: year month day

To the President of Hiroshima University,

I hereby notify you that I will move out as following.

/Details

(/Student ID
/Name in Katakana)
/Name
.....

If you are a floor leader, please check the box.

Tel cell phone

E-mail

/ Room Building Room No.

/ Desired date and time of moving-out inspection
year month day day of week

..... / Desired date

..... / Desired time

/ Room cleaning

..... / Name of the company you booked with
year month day day of week

..... / Cleaning reservation date

..... / Reservation time

/ Reason for moving out

/ Please choose one of the following.

1 / Moving-out deadline is approaching

2 3

I have more than three months left on my occupancy period, but I want to move out early and get a better living environment in my new place.

3 / There is a problem / dissatisfaction with the living environment.

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4 /Other

/Address after moving out

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If you are unsure of your new address when submitting this form, please be sure to let us know at a later date.

The information you provide will be used for administrative purposes and to update student information in the dormitory, and will not be used for any other purpose.