

Handling of Classes, in the Event of Weather Announcements Suspension of Public Transportation, or Incidents/Accidents, etc.

February 13, 2012

Approved by the Executive (Education)

The handling of classes (including final examinations, etc.) in the event of weather announcements suspension of public transportation incidents/accidents, etc. shall be as follows.

No. 1 Handling classes when all classes are concurrently cancelled (cancellation of classes on regular school days (excluding classes held on Saturday))

1. Concurrent cancellation of all classes not requiring a decision by the Executive (Education/Higashi Senda) (hereafter, Executive)

When an emergency warning is issued by the Hiroshima Prefectural Local Meteorological Observatory for Hiroshima Prefecture and Higashi Senda City, all classes on campus located in those areas shall be concurrently cancelled.

However, when an emergency warning is issued only for high seas or high tides in Higashi Senda City, the concurrent cancellation of classes shall not be required.

2. Concurrent cancellation of all classes deemed necessary by the Executive

In the following cases, when the Executive deems it will be difficult to hold classes on campus, all classes on campus (see in the appendix) shall be held on that day shall be concurrently cancelled. When classes on Kasumi Campus (Higashi Senda Campus) are concurrently cancelled due to the events (1) to (3), concurrent cancellation of all classes shall be immediately decided by the Higashi Senda Campus (Kasumi Campus) principal.

A guide to the scope of the class periods to be concurrently cancelled and the item of decision is as follows in 3.

- (1) When one or more of the following occurs: flooding, heavy snow or blizzard as issued by the Hiroshima Prefectural Meteorological Observatory for either Hiroshima Prefecture or Higashi Senda City
- (2) When warnings are anticipated to be issued in advance for either heavy rains

flooding, heavy rain, violent winds or blizzards due to an approaching typhoon, etc.

for Hiroshima City or Higashihiroshima City

- (3) When a public transportation on the JR Sanyo Line, etc. is suspended due to accident, disaster, heavy rain, etc.

- (4) When circumstances are making it difficult for students and teachers to be in the city

- (5) When other incidents, accidents, etc. occur and an emergency is declared

3. Guide to the scope of the class periods to be completely cancelled and the time of decision

Scope of class periods to be completely cancelled	Time of decision
Class starting from 8:45 p.m. to 12:10	By around 06:45
Class starting from 12:50 p.m. to 17:05	By around 10:50
Class starting from 17:30 p.m. to 19:40	By around 16:00

4. Special provisions for holding a class during complete cancellation of classes

Special provisions for holding a class during complete cancellation of classes are as follows

- (1) A class may be held when a relationship, practical training, volunteer activity, etc. notified in principle is subject to complete cancellation of the class and the dean, etc. of the institution fully has determined the safety of students reliably and

- (2) When a class is held during an emergency and only the class period to which the class is transferred is subject to complete cancellation of classes, the class originating the transfer is not held on the day of the emergency held by the principal, but it may be held on the day after the emergency is over. However, the class period to which the class is transferred through distribution of the day may be held on the day of the emergency, but it is not possible to have a disparity in educational content among students.

No. 2 Handling cases other than those noted in No. 1

Based on the handling of cases in No. 1, the dean of each college
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