

○Hiroshima University Regulations on Tuition Exemption and Postponement

(April 1, 2004 Regulation No. 9)

Hiroshima University Regulations on Tuition Exemption and Postponement

Purpose:

Article 1. These Regulations prescribe matters necessary to the exemption and postponement of collection of the admission fee and tuition for students in a school, graduate school, or advanced course at Hiroshima University (hereafter, This University), based on the stipulations set forth in Article 16-2, Paragraph 3 and Article 48, Paragraph 4 of Hiroshima University General Provisions (April 1, 2004 Regulation No. 2) (including mutatis mutandis application of Article 49, Paragraph 5 of Hiroshima University Graduate School Regulations (January 15, 2008 Regulation No. 2) and Article 21, Paragraph 1 of Hiroshima University Special Needs Education: Regulations for the Program in Special Education (March 20, 2007 Regulation No. 44)) and Article 22, Paragraph 4 of Hiroshima University Graduate School Regulations.

Admission Fee Exemption, Postponement, etc. Based on Economic Reasons, etc.:

Article 2. A person who comes under any of the following items is eligible for exemption from the entire admission fee, or half the admission fee.

[1] A person who is admitted as a student to a graduate school or advanced course at This University who has difficulty making payment due to economic reasons and is recognized as demonstrating outstanding academic performance

[2] A person who is admitted as a student to a school, graduate school, or advanced course (hereafter, the School, etc.) at This University who has been recognized as having extreme difficulty making payment in cases where the individual primarily responsible for paying the student's school expenses (hereafter, the Individual Responsible for School Expenses) has died within 1 year prior to admission, or the student or Individual Responsible for School Expenses has suffered disaster or an equivalent event, or the president finds reasonable grounds

(2) A person intending to accept the exemption set forth in the preceding paragraph must submit the following documents to the president by the last day of the admissions procedure and receive permission.

[1] Application for Exemption From Admission Fee (Appended Form No. 1)

[2] Other documents deemed necessary by the president

Article 3. A person who is admitted as a student to a School, etc. at This University and comes under any of the following items is eligible for postponement of collection of the admission fee.

[1] A person who has difficulty making payment by the deadline due to economic reasons and is recognized as demonstrating outstanding academic performance

[2] A person who has been recognized as having difficulty making payment by the deadline in cases where the Individual Responsible for School Expenses has died within 1 year prior to admission, or the student or Individual Responsible for School Expenses has suffered disaster or an equivalent event, or the president finds reasonable grounds

(2) A person intending to accept the postponement of collection set forth in the preceding paragraph must submit the Application to Postpone Admission Fee Collection (Appended Form No. 2) to the president, along with the documents set forth in Item 2 of Paragraph 2 in the preceding Article by the last day of the admissions procedure and receive permission. However, in cases where a person who has applied for exemption from the admission fee and been denied, or a person has been granted exemption from half the admission fee intends to apply for postponement of collection, s/he must submit the application and documents within 14 days, counting from the day the notice was received regarding denial of exemption or granting of exemption from half the admission fee.

(3) The period of postponement of collection set forth in Article 1 shall be as follows. The admission fee must be paid within said period.

[1] A person admitted in April must pay by the last day of August of said fiscal year.

[2] A person admitted in October must pay by the last day of February of said fiscal year.

(4) Collection of the admission fee for a person who has applied for exemption or postponement of collection shall be delayed until the exemption or postponement of collection is granted or denied.

(5) A person who has been denied exemption from, or postponement of, the admission fee, or a person who has been granted exemption from half the admission fee (excluding persons who applied for postponement of collection in accordance with the proviso to Paragraph 2) must pay the admission fee within 14 days, counting from the day the notice was received regarding denial of exemption or postponement of collection, or granting of exemption from half the admission fee.

Admission Fee Exemption and Postponement of Collection for Phoenix Scholarship Students and Hikarikagayaku Scholarship Students:

Article 3-2. The admission fee exemption or postponement of collection for a student receiving a scholarship through the Hiroshima University Phoenix Scholarship Program (hereafter, Phoenix Scholarship Student), and the admission fee exemption for a student receiving a scholarship through the Hiroshima University Hikarikagayaku Scholarship Program (hereafter, Hikarikagayaku Scholarship Student), shall be as provided for in the Hiroshima University Scholarship Program Regulations (January 15, 2008 Regulation No. 6).

Postponement of Collection of the Admission Fee for Students in the Hiroshima University Graduate School Leader Education Program:

Article 3-3. The postponement of the admission fee for a person approved to complete the Hiroshima University Graduate School Leader Education Program (hereafter, Hiroshima University Graduate School Leader Education Program Student) shall be as provided for in the Rules for the Hiroshima University Graduate School Leader Education Program (September 18, 2012 Regulation No. 122).

Admission Fee Exemption Due to Death, etc.:

Article 4. In cases where death occurs within the period stipulated in Article 3, Paragraph 3, a person who has applied for postponement of collection of the admission fee shall be exempt from paying the entire amount of the outstanding admission fee.

- (2) If a person who has applied for admission fee exemption or postponement of collection dies within the period in which collection is being postponed in accordance with Article 3, Paragraph 4, the entire amount of the outstanding admission fee shall be waived.
- (3) If a person denied exemption from, or postponement of, the admission fee, or a person granted exemption from half the admission fee dies within the period stipulated in Article 3, Paragraph 5, the entire amount of the outstanding admission fee shall be waived.
- (4) In cases where a person denied exemption from or postponement of the admission fee, or a person granted exemption from half the admission fee is regarded as having no school registration due to nonpayment of the application fee, the entire amount of the outstanding admission fee associated with that person shall be waived.

Tuition Exemption Based on Economic Reasons:

Article 5. In cases where a person has difficulty paying school expenses and is recognized as demonstrating outstanding academic performance, s/he shall be eligible for exemption from the entire tuition, or half the tuition, for each semester.

- (2) A person intending to accept the exemption set forth in the preceding paragraph must submit the following documents to the president by the payment deadline and receive permission.

[1] Application for Exemption From Tuition (Appended Form No. 3)

[2] Other documents deemed necessary by the president

Tuition Exemption for Students Demonstrating Outstanding Academic Performance:

Article 5-2. Tuition exemption for students demonstrating outstanding academic performance shall be as provided for in the Hiroshima University Excellent Student Scholarship Regulations (April 18, 2006 Regulation No. 91).

Tuition Exemption for Phoenix Scholarship Students and Hikarikagayaku Scholarship Students:

Article 5-3. Tuition exemption for a Phoenix Scholarship Student and Hikorikagayaku Scholarship Student shall be as provided for in the Hiroshima University Phoenix Scholarship Program Regulations.

Tuition Exemption for Scholarship Students in Accordance with the Pre-Admission Scholarship Program

Article 5-4. Tuition exemption for scholarship students in accordance with the Hiroshima University Pre-Admission Scholarship Program shall be as provided for in the Hiroshima University Pre-Admission Scholarship Program Regulations (February 21, 2017 Regulation No. 6).

Tuition Exemption for Grant Scholarship Students in Accordance with the Grant Scholarship Program

Article 5-5. Students receiving a grant scholarship through the Japan Student Services Organization's Grant Scholarship Program shall be exempt from paying the entire amount of the tuition.

Tuition Exemption in Cases of Recognized Unavoidable Circumstances:

Article 6. In cases where unavoidable circumstances such as death, disappearance, etc. are recognized, tuition may be exempt as described in the following items.

[1] In cases where school registration is removed due to death or disappearance, the entire amount of outstanding tuition shall be exempt.

[2] In cases where the Individual Responsible for School Expenses has died within 6 months prior to the month in which the tuition payment for each semester is due (in cases related to exemption for the semester in which a student was admitted, within 1 year prior to admission), or the student or Individual Responsible for School Expenses has suffered disaster or an equivalent event, or the president finds reasonable grounds, and it is recognized that extreme difficulty making payment exists, the entire tuition or half the tuition shall be exempt for the semester following the semester in which said circumstances have arisen. However, in cases where the period of said circumstances arose is prior to the tuition payment deadline for said period, and said student has not paid tuition for said semester, s/he may be exempt from the entire tuition or half the tuition for said semester instead of the following semester.

[3] In cases where removal from the registry has occurred due to outstanding tuition or admission fee, the entire outstanding tuition fee shall be exempt.

[4] In cases where withdrawal was granted upon request to a person who has been granted postponement of collection of tuition (including postponement of payment through monthly installments), the entire tuition shall be exempt from the month following withdrawal, based on monthly accounting.

- (2) In cases where a leave of absence has been granted, an amount shall be exempt that is obtained by multiplying the number of months from the month following the month in which the leave of absence begins (or from the month in which the leave of absence begins when the day the leave of absence begins falls on the first day of the month) to the month prior to the return to school by an amount equal to one-twelfth the annual tuition. However, in cases where leave of absence was granted after the tuition payment deadline, the tuition for that semester shall not be exempt.
- (3) The stipulations set forth in Article 5, Paragraph 2 shall apply mutatis mutandis to the procedure set forth in Paragraph 1, Item 2.

Postponement of Tuition Collection Based on Economic Reasons, etc.:

Article 7. A student that falls under one of the following items is eligible for postponement of collection of tuition in each semester, either in its entirety or in part.

[1] A person who has difficulty paying tuition by the payment deadline due to economic reasons and is recognized as demonstrating outstanding academic performance

[2] In cases of disappearance

[3] In cases where a student or the Individual Responsible for School Expenses has suffered disaster within 6 months prior to the month that tuition payment for each semester is due (in cases related to the semester in which a student was admitted, within 1 year prior to admission) and it has been recognized that difficulty making payment exists

[4] In other cases where the existence of unavoidable circumstances are recognized

(2) The stipulations set forth in Article 5, Paragraph 2 shall apply mutatis mutandis to the procedure set forth in the preceding paragraph.

(3) The period of postponement of collection set forth in Paragraph 1 shall be as follows. The tuition must be paid within said period.

[1] Tuition for the first semester must be paid by the last day of August of said fiscal year.

[2] Tuition for the second semester must be paid by the last day of February of said fiscal year.

Postponement of Tuition Collection for Students in the Hiroshima University Graduate School Leader Education Program:

Article 7-2. The postponement of tuition collection for a Hiroshima University Graduate School Leader Education Program Student shall be as provided for in the Rules for the Hiroshima University Graduate School Leader Education Program.

Tuition Payment in Monthly Installments:

Article 8. In cases where special circumstances are recognized relevant to Item 3 or Item 4 in Paragraph 1 of the preceding article, tuition may be paid in monthly installments. In this case, the monthly payments shall be equal to one-twelfth the annual tuition.

(2) A person intending to pay

This regulation shall come into effect from August 2, 2011.

Supplementary Provisions (September 18, 2012 Regulation No. 123)

This regulation shall come into effect from October 1, 2012.

Supplementary Provisions (January 4, 2016 Regulation No. 1)

This regulation shall come into effect from April 1, 2016.

Supplementary Provisions (October 18, 2016 Regulation No. 227)

This regulation shall come into effect from October 18, 2016.

Supplementary Provisions (February 21, 2017 Regulation No. 8)

This regulation shall come into effect from February 21, 2017.

Supplementary Provisions (September 19, 2017 Regulation No. 125)

This regulation shall come into effect from September 19, 2017.

Supplementary Provisions (March 19, 2018 Regulation No. 24)

This regulation shall come into effect from April 1, 2018.

Appended Form No. 1 (related to Article 2, Paragraph 2)

Application for Exemption From Admission Fee

Appended Form No. 2 (related to Article 3, Paragraph 2)

Application to Postpone Admission Fee Collection

Appended Form No. 3 (related to Article 5, Paragraph 2)

Application for Exemption From Tuition

Appended Form No. 4 (related to Article 8, Paragraph 2)

Application for Payment of Tuition in Monthly Installments