

Hiroshima University General Provisions

(April 1, 2004 Regulation No. 2)

Hiroshima University General Provisions

Table of Contents

- Chapter 1 General Provisions (Article 1–Article 9)
- Chapter 2 Admission (Article 10–Article 18)
- Chapter 3 Curricula (Article 19–Article 27)
- Chapter 4 Completing Classes at Other Universities, etc. (Article 28–Article 31)
- Chapter 5 Leave of Absence & Withdrawal (Article 32–Article 35)
- Chapter 6 Transferring Schools, Departments & Universities (Article 36–Article 38)
- Chapter 7 Reward and Disciplinary Punishment & Removal from Register (Article 39–Article 43)
- Chapter 8 Graduation & Conferment of Degrees (Article 44–Article 46)
- Chapter 9 Tuition (Article 47–Article 51)
- Chapter 10 Research Students, Credited Auditors & International Students, etc. (Article 52–Article 54)
- Chapter 11 Welfare Facilities, etc. (Article 55 & Article 56)
- Supplementary Provisions

Chapter 1 General Provisions

Purpose:

Article 1. The General Provisions prescribe matters necessary to students' learning at schools at Hiroshima University (hereafter, This University), based on stipulations in Article 18 of Hiroshima University Regulations (April 1, 2004 Regulation No. 1).

Departments, Clusters, and Courses:

Article 2. The following department of study shall be established at the schools of This University.

School of Integrated Arts and Sciences	Integrated Arts and Sciences
	Integrated Global Studies
School of Letters	Humanities
School of Education	Cluster 1 (School Education)
	Cluster 2 (Science, Technology and Social Studies Education)
	Cluster 3 (Language and Culture Education)

	Cluster 4 (Lifelong Activities Education)
	Cluster 5 (Fundamentals for Education and Human Development)
School of Law	Law
School of Economics	Economics
School of Science	Mathematics
	Physics
	Chemistry
	Biological Science
	Earth and Planetary Systems Science
School of Medicine	Medicine
	Health Sciences
School of Dentistry	Dentistry
	Oral Health Science
School of Pharmaceutical Sciences	Pharmaceutical Sciences
	Medicinal Sciences
School of Engineering	Cluster 1 (Mechanical Systems Transportation, Material, and Energy)
	Cluster 2 (Electrical, Electronic, and Systems Engineering)
	Cluster 3 (Chemistry, Biotechnology and Process Engineering)
	Cluster 4 (Civil Engineering and Architecture)
School of Applied Biological Science	Applied Biological Science
School of Informatics and Data Science	Department of Informatics and Data Science

(2) The School of Law and School of Economics shall have a day/evening course system, and establish a course that conducts classes during the day (hereafter, Day Course) and a course that primarily conducts classes in the evening (hereafter, Evening Course).

Purpose of Education and Research:

Article 2-2. The schools shall be founded on the principles of This University and clearly state their inherent educational objectives respectively. Each school shall aim to cultivate highly adaptable human resources that combine fundamental skills and applied skills

through education and research implemented for the purpose of achieving those objectives.

- (2) The education and research aims for each school, department, cluster of study, etc. shall be prescribed in the by-laws of each school.

Admission Capacity:

Article 3. The admission capacity for This University shall be as shown in the Appended Table.

Term of Study:

Article 4. The term of study for This University shall be 4 years. However, it shall be 6 years for the School of Medicine/Medicine, the School of Dentistry/Dentistry, and the School of Pharmaceutical Sciences/Pharmaceutical Sciences.

Article 5. In cases where a person who has acquired a certain number of credits enters This University as a credited auditor pursuant to Article 52-2, when it has been deemed that a portion of the curricula at the relevant school has been completed through the acquisition of said credits, a period of time specified by the school may be included in the term of study in consideration of the acquired number of credits and other matters. However, that period shall not exceed 1/2 of said school's term of study.

Maximum Period of Enrollment:

Article 6. The maximum period of enrollment for schools at This University shall be 8 years (excluding the School of Medicine/Medicine, the School of Dentistry/Dentistry, the School of Pharmaceutical Sciences/Pharmaceutical Sciences, and the School of Engineering).

- (2) The maximum period of enrollment for the School of Medicine/Medicine, the School of Dentistry/Dentistry, and the School of Pharmaceutical Sciences/Pharmaceutical Sciences shall be 12 years.

- (3) The maximum period of enrollment for the School of Engineering shall be 6 years.

Academic Year:

Article 7. The academic year shall begin on April 1st and end on March 31st of the following year.

Academic Term:

Article 8. The academic year shall be divided into 2 terms, the first semester and second semester. The first semester shall be from April 1st to September 30th, and the second semester shall be from October 1st to March 31st of the following year.

- (2) Each semester stipulated in the preceding paragraph may be divided into a first half and second half.

(3) The first half of the first semester shall be the first term, and the second half shall be the second term; the first half of the second semester shall be the third term, and the second half shall be the fourth term.

University Holidays:

Article 9. Regular holidays during the academic year shall be as follows.

[1] Saturdays and Sundays

[2] Holidays stipulated in the Act on National Holidays (Act No. 178 of 1948)

[3] Spring Holiday: April 1st to April 7th

[4] Summer Holiday: August 11th to September 30th

[5] Winter Holiday: December 26th to January 5th of the following year

(2) The president may change the university holidays specified in Item 3 to Item 5 of the preceding paragraph when special circumstances exist.

(3) Special university holidays shall be prescribed on a case-by-case basis.

(4) When special circumstances exist, classes may be held on the university holidays prescribed in the preceding 3 paragraphs.

Chapter 2 Admission

Admission Period:

Article 10. The admission period shall be at the start of the academic year.

(2) Notwithstanding the stipulations of the preceding paragraph, admission may occur at the start of a semester.

Admission Qualifications:

Article 11. A person that falls under any of the following items shall be eligible for admission to This University.

[1] A person who has graduated from a high school or secondary school

[2] A person who has completed 12 years of school education in a general course, or a person who has completed school education equivalent thereto through a course other than the general course

[3] A person who has completed 12 years of school education in a foreign country, or a person who has an equivalent qualification designated by the Minister of Education, Culture, Sports, Science and Technology

[4] A person who has completed an advanced course at a vocational school (restricted to a term of study of at least 3 years and the fulfillment of other standards prescribed by the Minister of Education, Culture, Sports, Science and Technology) that has been separately designated by the Minister, provided the completion occurred after a date prescribed by the Minister

- [5] A person who has completed a relevant course of study at an educational facility in a foreign country certified by the Minister of Education, Culture, Sports, Science and Technology as having a curricula equivalent to high school curricula
- [6] A person designated by the Minister of Education, Culture, Sports, Science and Technology
- [7] A person who has passed the Upper Secondary School Equivalency Examination under the Regulations on the Upper Secondary School Equivalency Examination (Ordinance of the Ministry of Education, Culture, Sports, Science and Technology No. 1 of 2005; including a person who has passed the University Admission Qualifying Examination under the Regulations on the University Admission Qualifying Examination (Ordinance of the Ministry of Education No. 13 of 1951) before their abolishment in accordance with the stipulations in Article 2 of supplementary provisions to the Regulations on the Upper Secondary School Equivalency Examination)
- [8] A person who is enrolled in a university in accordance with the provisions of Article 90, Paragraph 2 of the School Education Act (Act No. 26 of 1947) and has been deemed to possess scholastic ability appropriate to receiving a university education at This University
- [9] A person who has attained the age of 18 years and has been recognized through a separate admission screening at This University as having academic ability equal to, or greater than, a person graduated from high school

Application Procedure for Admission:

Article 12. A person applying for admission to This University must submit to This University the separately prescribed documents (hereafter, Application Documents) with a payment of 17,000 yen for the examination fee (10,000 yen for the Evening Course) within a specified period.

- (2) In the entrance examination stipulated in the Article 13, a selection shall take place based on the Application Documents (hereafter, 1st Selection). The examination fee in cases where a selection limited to successful applicants takes place based on scholastic ability and other matters (hereafter, 2nd Selection) shall be 4,000 yen for the 1st Selection (2,200 yen for the Evening Course) and 13,000 yen for the 2nd Selection (7,800 yen for the Evening Course), notwithstanding the stipulations of the preceding paragraph.
- (3) The stipulations in Paragraph 1 shall apply mutatis mutandis in cases where application for admission is based on stipulations in Article 14, Article 18, or Article 38. However, the examination fee shall be 30,000 yen (18,000 yen for the Evening Course).

Examination Fee:

Article 12-2. Notwithstanding the stipulations of the preceding article, a person with special circumstances may be exempt from paying the examination fee.

(2) Matters necessary to the exemption of the examination fee shall be separately prescribed.

Entrance Examination:

Article 13. An entrance examination shall be held for applicants for admission.

(2) The entrance examination set forth in the preceding paragraph shall be separately prescribed.

Admission of a University Graduate & Readmission

Article 14. Notwithstanding the stipulations in the preceding article, This University may allow the admission of a university graduate, following screening, to an undergraduate program provided the person falls under one of the following items.

[1] A person who has graduated from a school at This University and is applying for admission to another department or cluster in the same school, or to another school

[2] A person who has graduated from a school at another university and is applying for admission to This University

[3] A person who has been awarded an undergraduate degree from the National Institution for Academic Degrees and University Evaluation in accordance with stipulations set forth in Article 104, Paragraph 4 of the School Education Law (Act No. 26 of 1947) and is applying for admission to This University

(2) Notwithstanding the stipulations in the preceding article and preceding paragraph, This University may allow readmission of a person, following screening, who has withdrawn from This University and is applying for readmission to the same school.

(3) The approval of credits acquired prior to admission, term of study, and maximum period of enrollment for a person applying for admission based on the preceding two paragraphs shall be conducted by the school dean following deliberations at the faculty meeting in the relevant school.

Selecting Successful Applicants:

Article 15. The president shall select the persons to be granted admission following deliberations at the faculty meeting in each school.

Admission Procedure:

Article 16. A person intending to accept the offer of admission must submit the separately prescribed documents (hereafter, Admission Documents) and pay an admission fee of 282,000 yen (141,000 yen for the Evening Course) by a designated date.

Admission Fee Exemption & Deferment of Collection:

Article 16-2. Notwithstanding the stipulations of the preceding article, a person with special circumstances may be exempt from paying the entire or half of the admission fee, or may defer collection thereof.

- (2) Notwithstanding the stipulations of the preceding article, a student receiving a scholarship through the Hiroshima University Phoenix Scholarship System (hereafter, Phoenix Scholarship Student), which is specified separately, may be exempt from paying the entire admission fee.
- (3) In addition to the prescriptions set forth in the preceding two paragraphs, matters necessary to the exemption or deferment of the admission fee shall be separately prescribed.

Offer of Admission:

Article 16-3. The president shall offer admission to persons who have completed the admission procedure set forth in Article 16 (including persons whose application for exemption from, or deferment of, the admission fee, and persons whose application to be a Phoenix Scholarship Student is pending).

Refund of the Examination Fee & Admission Fee:

Article 17. Examination fees and admission fees that have already been paid shall not be refunded.

- (2) Notwithstanding the stipulations of the preceding paragraph, when any of the following items apply, the fees stipulated in the applicable item shall be refunded at the request of the person who made the payment.

[1] In the entrance examination set forth in Article 13, in cases where the 1st Selection takes place and a 2nd Selection occurs, 13,000 yen (7,800 yen for the Evening Course) shall be refunded to a person who paid the examination fee but did not pass the 1st Selection.

[2] Following acceptance of the application for general selection based on stipulations set forth in Article 12, Paragraph 1, 13,000 yen (7,800 yen for the Evening Course) shall be refunded to a person who paid the examination fee, but it turns out that whose application is unacceptable due to insufficient examination subjects on the National Center Test for University Admission or other reasons.

[3] An amount equivalent to the examination fee shall be refunded when a person who paid the examination fee did not submit the Application Documents.

[4] An amount equivalent to the admission fee shall be refunded when an individual who paid the admission fee did not submit the Admission Documents

Transfer Admission:

Article 18. Notwithstanding the stipulations in Article 11 and Article 14, a person applying for admission to This University as a 2nd or 3rd-year student may be granted a transfer admission following an examination.

- (2) Matters necessary to the handling of a transfer admission shall be separately prescribed.

Curricula Organization & Methods of Completion, etc.:

Article 19. Based on the principles of This University, the curricula at This University shall be a systematically organized educational program that utilizes the attributes of the schools, departments, and clusters of study to establish class subjects necessary to achieve educational goals.

- (2) Class subjects shall be divided into general education courses and specialized education courses.
- (3) The class subjects stipulated in the preceding paragraph and method of completing classes shall be prescribed in the rules regarding general education and by-laws of each school.
- (4) When the establishment of detailed divisions for completing the curricula is necessary, they shall be as prescribed in the rules regarding general education and by-laws of each school.
- (5) Matters necessary to the education program shall be separately prescribed.

Class Methods:

Article 19-2. Classes shall be conducted as any of or any combination of lectures, seminars, laboratory work, practical training, and skills practice.

- (2) The classes set forth in the preceding paragraph shall utilize various media in a highly advanced manner and may be completed in a location other than the classroom, etc. where said classes are conducted, as provided for by the Minister of Education, Culture, Sports, Science and Technology.
- (3) The classes set forth in Paragraph 1 may be completed in a foreign country. The same shall apply in cases where classes are completed at a location other than the classroom, etc. where said classes are conducted, by utilizing various media in a highly advanced manner, as stipulated in the preceding paragraph.

Standard for Calculating Credits:

Article 19-3. When stipulating the number of credits for each class subject, the standard shall be a requirement of 45 hours of study for 1 credit of a class subject. In accordance with the class method, and in consideration of teaching effectiveness based on said class and the study required outside of class hours, the number of credits shall be calculated according to the following standards.

- [1] Lectures and seminars shall be 1 credit for class time prescribed in rules, etc. (for general education courses, rules related to general education, and for specialized education courses, the by-laws of each school; hereafter, the same shall apply), within a range of 15 hours to 30 hours.
- [2] Laboratory work, practical training, and skills practice shall be 1 credit for class time prescribed in rules, etc., within a range of 30 hours to 45 hours. However, skills

practice conducted by individual instruction in the area of arts, etc. may be 1 credit for class time prescribed in rules, etc.

[3] In the case of classes for a single class subject conducted through a combination of 2 or more methods that include lecture, seminar, laboratory work, practical training, or skills practice, in accordance with that combination and in consideration of the standard stipulated in the preceding Item 2, classes shall be 1 credit for class time prescribed in rules, etc.

(2) Notwithstanding the stipulations in the preceding paragraph, in regard to class subjects such as graduation theses, graduation research, and graduation products, when deemed appropriate to grant credits by evaluating the achievement of such learning, the number of credits may be prescribed in light of the learning, etc. required for these classes.

Granting of Credits:

Article 19-4. A person who has completed a single class subject shall be granted a predetermined credit based on an examination and attendance. However, in regard to the class subjects set forth in the preceding Article, Paragraph 2, credits may be granted by evaluating the achievement of the learning based on appropriate methods prescribed by each school.

Performance Assessment of Class Subjects:

Article 19-5. The assessment of performance in a class subject shall utilize the 5 levels of excellent, superior, good, fair, and poor. Excellent, superior, good, and fair shall be passing grades, while poor shall be a failing grade.

Maximum Course Registration:

Article 20. In regard to the number of credits a student must acquire as a requirement for graduation, the maximum number of credits a student may register for in 1 year or 1 semester shall be as prescribed in the by-laws of each school so that a student completes an appropriate number of class subjects over each year.

(2) As provided for in the by-laws of each school, a student who has acquired the predetermined credits with superior results may register for class subjects in the next semester in excess of the maximum number of credits.

Japanese Language Courses & Courses Related to Japan:

Article 21. Japanese language courses and courses related to Japan shall be established and class subjects related to these courses may be provided for foreign exchange students and persons other than foreign exchange students who have received an education in a foreign country for a length of time.

(2) The class subjects set forth in the preceding paragraph shall be established at the International Center.

(3) When credits are acquired through completion of classes stipulated in the previous paragraph, of the credits that should be obtained as requirement for graduation, class subjects and credits, etc. that may be substituted for credit for said class subjects shall be prescribed in the by-laws of each school.

Long-term Completion of Curricula:

Article 26. When a student wishes for admission to a graduate school at This University and the school to which the student belongs deems it to be educationally beneficial, after obtaining the permission of the dean of the graduate school to which the student is applying, the student may complete class subjects at said graduate school (limited to those applicable to graduate school students; hereafter the same shall apply in this Article).

(2) Matters necessary to a student completing class subjects at a graduate school at This University shall be separately prescribed.

Organizational Training, etc. to Improve Educational Content, etc.:

Article 27. This University shall implement organizational training and research for the purpose of improving class content and methods.

Chapter 4 Completing Classes at other Universities, etc.

Student Exchange:

Article 28. A student may complete class subjects at another university or junior college with the permission of the president.

(2) When deemed educationally beneficial, the school may regard credits that a student acquired in accordance with the preceding paragraph as credits acquired by completing class subjects at This University, following deliberations at the faculty meeting in said school.

(3) The number of credits that may be regarded as acquired in accordance with the

university or a junior college by correspondence education, and where a student completes class subjects in Japan conducted by a foreign educational facility positioned as a facility that has the curriculum of a university or junior college under said foreign country's school education system and designated separately by the Minister of Education, Culture, Sports, Science and Technology.

- (5) The number of credits that may be regarded as acquired in accordance with the stipulations set forth in the preceding two paragraphs shall not exceed 60 credits, together with the number of credits that may be granted or regarded as acquired pursuant to stipulations in Paragraph 2 of the preceding Article, Paragraph 1 of the following Article, and Paragraph 1 and Paragraph 2 of Article 31.
- (6) A student from a foreign university or a junior college, or an educational facility positioned as a facility that has the curriculum of a foreign university or junior college under said foreign country's school education system and designated separately by the Minister of Education, Culture, Sports, Science and Technology, may complete class subjects at This University with the permission of the president.
- (7) Matters necessary to studying abroad, etc. shall be separately prescribed.

Learning at Educational Facilities, etc. other than Universities:

Article 30. When deemed educationally beneficial, the school may deem a student's learning at a junior college or at an advanced course at a college of technology or other learning specified separately by the Minister of Education, Culture, Sports, Science and Technology to be completion of class subjects at This University and grant credits, following deliberations at the faculty meeting in said school.

- (2) The number of credits that may be granted in accordance with the stipulations set forth in the preceding paragraph shall not exceed 60 credits, together with the number of credits that may be granted or regarded as acquired pursuant to stipulations in Article 28, Paragraph 2, Paragraph 3 and Paragraph 4 of the preceding Article, and Paragraph 1 and Paragraph 2 of the following Article.
- (3) A student from a junior college, an advanced course at a college of technology, etc. may complete class subjects at This University with the permission of the president.
- (4) Matters necessary to learning at educational facilities, etc. other than This University shall be separately prescribed.

Approval of Credits Acquired Prior to Admission as a 1st-Year Student:

Article 31. When deemed educationally beneficial, a school may regard credits that a student admitted in the 1st year has acquired by completing class subjects at a university or junior college (including a foreign university or junior college, or a foreign educational facility positioned as a facility that has the curriculum of a foreign university or junior college under said foreign country's school education system and designated

separately by the Minister of Education, Culture, Sports, Science and Technology) prior to being admitted to This University (including credits acquired as a credited auditor) as credits acquired by completing class subjects at This University.

- (2) When deemed educationally beneficial, the school may regard a student's learning, as stipulated in Paragraph 1 of the preceding Article, that occurred prior to being admitted to This University in the 1st year, as completion of class subjects at This University and grant credits.
- (3) The number of credits that may be granted or regarded as completed in accordance with the stipulations in the preceding two paragraphs shall not exceed 60 credits, together with the number of credits that may be granted or regarded as having been acquired under Paragraph 2 of Article 28, Paragraph 3 and Paragraph 4 of Article 29, and Paragraph 1 of the preceding Article, excluding credits acquired at This University (including credits acquired as a credited auditor).
- (4) Matters necessary to the approval of credits, etc. acquired prior to admission in accordance with the stipulations set forth in the preceding three paragraphs shall be separately prescribed.

Chapter 5 Leave of Absence & Withdrawal

Leave of Absence:

Article 32. A student unable to pursue learning for at least 3 consecutive months due to illness or other compelling reasons may take a leave of absence with the permission of the relevant school dean.

- (2) The leave of absence may not exceed a consecutive period of 1 year. However, when special circumstances exist, a further leave of absence of up to 1 year shall be permitted.
- (3) Notwithstanding the stipulations of the preceding two paragraphs, a person falling under Article 17, Item 9 of the Hiroshima University Graduate School Regulations (January 15, 2008 Regulation No. 2) who is a student in the School of Medicine/Medicine, when admitted to a doctoral course in the School of Medicine, School of Dentistry, or School of Pharmaceutical Sciences in the Graduate School of Biomedical & Health Studies, may take a leave of absence with the permission of the relevant school dean.
- (4) The leave of absence set forth in the preceding paragraph may not exceed a consecutive period of 4 years. However, when special circumstances exist, a further leave of absence of up to 1 year shall be permitted.
- (5) Notwithstanding the stipulations of Paragraph 1 and Paragraph 2, when a foreign exchange student from Korea accepted by the Japan-Korea Joint Exchange Program for Science and Engineering Students implemented by the Ministry of Education, Culture, Sports, Science and Technology is called up for military service, the student may take a leave of absence with the permission of the relevant school dean.

Disciplinary Punishment:

Article 40. When a student violates the rules of This University, disrupts the order within This University, or conducts any act against its duty as a student, the president shall have disciplinary punishment for the behavior.

(2) The types of disciplinary punishment shall be reprimand, suspension, and dismissal.

(3) Matters necessary to disciplinary punishment shall be separately prescribed.

Article 41. When a student falls under any of the following items, an order for dismissal may be given as disciplinary punishment.

(1) A person who is recognized as demonstrating delinquent behavior that is not expected to improve

(2) A person who is recognized as having poor scholastic ability, etc. and being unlikely to complete his/her studies

(3) A person who demonstrates irregular attendance with no justifiable reason

(4) A person who significantly disrupts the order within This University

(5) A person who conducts any act extremely against its duty as a student

Article 42. When a suspension lasts at least 3 months, that period shall not be included in the term of study.

Removal from Register:

Article 43. When a student falls under any of the following items, the president may remove that student from the register, following deliberations at the faculty meeting in the relevant school.

(1) A person not approved for exemption from the admission fee or postponement of payment of the admission fee, a person who is approved for exemption from half the admission fee or postponement of payment, or a person not selected as a Phoenix Scholarship Student, who has not paid the admission fee that is due

(2) A person who has reached the predetermined period of enrollment, but has not been approved for graduation

(3) A person who is negligent about paying tuition and has not paid the tuition even after receiving demand for payment

Chapter 8 Graduation & Conferment of Degrees

Graduation Requirements:

Article 44. A person enrolled for at least the term of study stipulated in Article 4 who has completed the predetermined class subjects and has acquired the number of credits required for graduation as prescribed by each school (124 credits or more; 188 credits or more for the School of Medicine/Medicine and School of Dentistry/Dentistry, and 186 or more for the School of Pharmaceutical Sciences/Pharmaceutical Sciences (including 20 or more credits in practical training carried out in a university-affiliated hospital, other

hospitals, or pharmacies with the aim of cultivating practical abilities related to clinical pharmaceutical work necessary to practice as a pharmacist in the future)) shall be approved for graduation by the president, following deliberations at the faculty meeting in the relevant school.

(2) Of the credits required for graduation based on the stipulations set forth in the preceding paragraph, the number of credits that may be acquired in accordance with class methods set forth in Article 19-2, Paragraph 2 are as follows.

[1] When the number of credits required for graduation is 124 (188 credits for the School of Medicine/Medicine and the School of Dentistry/Dentistry and 186 credits for the School of Pharmaceutical Sciences/Pharmaceutical Sciences; hereafter, the same shall apply), the number shall not exceed 60 credits.

[2] When the number of credits required for graduation exceeds 124, and if 64 or more credits (128 credits for the School of Medicine/Medicine and the School of Dentistry/Dentistry and 126 credits for the School of Pharmaceutical Sciences/Pharmaceutical Sciences) have been acquired in accordance with the class methods set forth in Article 19-2, Paragraph 1, an excess of 60 credits may be acquired.

Early Graduation:

Article 45. A student at This University (excluding a student enrolled in the School of Medicine/Medicine, the School of Dentistry/Dentistry, and the School of Pharmaceutical Sciences/Pharmaceutical Sciences) who has been enrolled in a relevant school for at least 3 years (including schools stipulated as equivalent by the Minister of Education, Culture, Sports, Science and Technology) and has been recognized as having acquired the credits required for graduation with high marks, and in cases where the requirements prescribed in Article 147 of the School Education Law Regulations (Act No. 11, 1947) have been fulfilled in the said school, may be approved for graduation by the president, following deliberations at the faculty meeting in the relevant school, notwithstanding the stipulations set forth in Article 4.

Conferment of Diplomas & Degrees:

Article 46. The president shall grant a diploma and university degree to a person approved for graduation.

(2) Matters necessary to the conferment of a university degree shall be separately prescribed.

Chapter 9 Tuition

Tuition:

Article 47. Annual tuition shall be 535,800 yen (267,900 yen for the Evening Course).

However, the amount for a person approved for Long-term Completion of Curricula in accordance with Article 22 shall be calculated by dividing the amount obtained by

multiplying the annual tuition amount by the number of years equal to the remaining term of study at the time the Long-term Completion of Curricula was approved, by the number of years of said Long-term Completion of Curricula (when that amount contains a fraction less than 10 yen, the amount shall be rounded up).

- (2) The tuition prescribed in the preceding paragraph shall be divided into first semester and second semester payments, and an amount equal to one half of the annual amount shall be paid in each semester. The first semester payment must be made in April, and the second semester payment must be made in October.
- (3) Notwithstanding the stipulations of the preceding paragraph, when paying the tuition for the first semester, payment may also be made for the second semester of the said year.
- (4) Notwithstanding the stipulations of the previous two paragraphs, in the year of admission, tuition for the first semester, or the first semester and second semester, may be paid at the time admission is granted.
- (5) Notwithstanding the stipulations of Paragraph 2 and the previous paragraph, a person listed in the following items must pay tuition by the day noted in the applicable item.
 - [1] A person who undergoes admission, re-enrollment, university transfer, transfer admission, or readmission partway through a term due to special circumstances must pay the amount for that term calculated on a monthly basis by the last day of the month in which the day that granted admission falls
 - [2] A person who graduates partway through the academic year must pay the amount for that term calculated on a monthly basis by the due date for each term prescribed in Paragraph 2.
 - [3] A person permitted payment in monthly installments must pay on the last day of the month. However, when the last day falls during a period of suspension of business, payment must be made by the day before the start of said period of suspension of business.
 - [4] A person whose approval for exemption, postponement, or payment by monthly installment has been cancelled, or whose grace period is ended must pay by the last day of the month in which the day of the cancellation of approval, or end of grace period, falls.
- (6) The amount calculated on a monthly basis prescribed in the previous items shall be an amount equivalent to one twelfth of the annual tuition prescribed in Paragraph 1 (when that amount contains a fraction less than 10 yen, the amount shall be rounded up).
- (7) When a person already authorized for Long-term Completion of Curricula is approved for abbreviation of the period of Long-term Completion of Curricula, in accordance with the period following said abbreviation, an amount calculated by subtracting the total tuition that must be paid during the period of said person's enrollment (for partial

academic years, it shall be the period until the conclusion of said academic year; hereafter, the same shall apply) from the amount obtained by multiplying the number of years (when that period contains a fraction of less than 1 year, the number of years shall be rounded up; hereafter the same shall apply) said person is enrolled by the tuition prescribed in accordance with the provisions of the proviso to Paragraph 1, shall be paid at the time the abbreviation of the period of Long-term Completion of Curricula is approved. However, when the period following the said abbreviation is equal to the period of the term of study, an amount shall be paid that is calculated by subtracting the total tuition that must be paid for the enrollment period of said person from an amount obtained by multiplying the number of years said person was enrolled by the tuition prescribed in Paragraph 1.

- (8) When the tuition is not paid by the predetermined due date, demand for payment will be made by a posted notice, etc. to the student, parents, etc.

Tuition Exemption and Postponement of Collection:

Article 48. Approval may be given for exemption from the entire tuition, or half the tuition, or postponement of collection, or payment by monthly installments may be approved for a student that has difficulty making payment due to economic reasons and recognized as demonstrating outstanding academic performance, or a student recognized as having extreme difficulty paying tuition due to special circumstances.

- (2) In addition to the stipulations set forth in the preceding paragraph, a Phoenix Scholarship Student may be exempt from the entire tuition.
- (3) In addition to the stipulations in the previous two paragraphs, a scholarship student in the separately prescribed Hiroshima University Hikarikagayaku Scholarship Program may be exempt from the entire tuition.
- (4) In addition to the stipulations in the previous three paragraphs, matters necessary to the exemption of tuition and postponement of collection shall be separately prescribed.

Tuition for Students on Leave of Absence:

Article 49. A student is exempt from paying tuition while on leave of absence.

Tuition for Students that Withdraw, etc.:

Article 50. A student that withdraws or is dismissed as disciplinary punishment must also pay tuition for that term.

- (2) A person suspended from school must also pay tuition during that period.

Refund of Tuition:

Article 51. Tuition that has already been paid shall not be refunded.

- (2) Notwithstanding the stipulations of the preceding paragraph, when a person who has already paid tuition falls under any one of the following items, an amount equal to the

tuition prescribed in the applicable item shall be refunded in accordance with the request of the person who made the payment.

- (1) When admission is withdrawn by the time of entrance into This University, the entire tuition shall be refunded.
- (2) When permission is granted for a leave of absence by the payment deadline, an amount equal to the tuition for that approved period shall be refunded.
- (3) When permission is granted for withdrawal prior to September 30th, an amount equal to the tuition for the second semester shall be refunded.

Chapter 10 Research Students, Credited Auditors & International Students, etc.

Research Students:

Article 52. When a person who is not a student at This University applies to conduct research on specific matters at This University, admission as a research student may be granted by selection, provided it does not present a hindrance to education and research.

- (2) Matters necessary to research students shall be separately prescribed.

Credited Auditors:

Article 52-2. When a person other than a student at This University applies to complete one or more class subjects at This University, admission as a credited auditor may be granted by selection, provided it does not present a hindrance to education and research.

- (2) Matters necessary to credited auditors shall be separately prescribed.

International Students:

Article 53. A foreign person who applies for admission without complying with stipulations set forth in Article 13, Article 14, and Article 18 may be granted admission by selection as an international student.

Credit Program:

Article 53-2. A credit program may be established at This University as a special course as stipulated in Article 105 of the School Education Law, for the purpose of utilizing the education and research resources at This University to actively share learning opportunities with adults in the workforce, etc.

- (2) Matters necessary to the credit program shall be separately prescribed.

Extension Courses:

Article 54. Extension courses may be established at This University for the purpose of broadly opening up the education and research at This University to society to actively share learning opportunities with regional residents.

- (2) Matters necessary to extension courses shall be separately prescribed.

Chapter 11 Welfare Facilities, etc.

Welfare Facilities:

Article 55. Student dormitories and other welfare facilities shall be constructed at This University.

(2) Matters necessary to the facilities set forth in the preceding paragraph shall be separately prescribed.

Miscellaneous Provisions:

Article 56. The school dean shall report revisions to the school by-laws to the president.

(2) In addition to the provisions prescribed here, matters necessary to student learning at schools shall be separately prescribed.

Supplementary Provisions

1. This provision shall come into effect from April 1, 2004.
2. The admission capacity for the Evening Course/Faculty of Law and faculty, and the admission capacity for all faculties shall be as shown in the following table from FY2004 until FY2006, regardless of stipulations set forth in the Appended Table.

Faculty Name	School Name, etc.	Admission Capacity		
		FY2004	FY2005	FY2006
Faculty of Law	Evening Course/School of Law	270	240	210
	Total	850	820	790
Total		9,840	9,790	9,760

3. The admission capacity for the Evening Course/Faculty of Economics and faculty, the admission capacity for the Faculty of Applied Biological Science, and the admission capacity for all faculties for FY2004 shall be as shown in the following table, regardless of stipulations set forth in the Appended Table.

Faculty Name	School Name, etc.	Admission Capacity
Faculty of Economics	Evening Course/School of Economics	270
	Total	890
Faculty of Applied Biological Science	School of Applied Biological Science	390
	Total	390
Total		9,840

4. The provisions in force for curricula and graduation requirements, etc. for students admitted in or before FY2003 shall remain applicable, regardless of the stipulations in these provisions.
5. The former Hiroshima University General Provisions (established October 1, 1951; hereafter, Former Provisions) regarding curricula for students undergoing transfer admission, admission as a university graduate, transfer of admission, and readmission in the year of enrollment falling on or after April 1, 2004 shall remain in effect even after these provisions take effect.
6. Faculties, schools, and courses regarded as continuing in accordance with supplementary provisions to the Former Provisions shall be deemed as continuing to exist at the time these provisions are enforced.

Supplementary Provisions (April 1, 2005 Regulation No. 26)

1. This regulation shall come into effect from April 1, 2005.
2. The admission capacity for the School of Oral Health Science/Faculty of Dentistry and faculty, and the admission capacity for all faculties from FY2005 to FY2007 shall be as shown in the following table, regardless of stipulations set forth in the Appended Table for the Hiroshima University General Provisions revised in accordance with this regulation (hereafter, New Provisions).

Faculty Name	School Name, etc.	Admission Capacity		
		FY2005	FY2006	FY2007
Faculty of Dentistry	School of Oral Health Science	40	80	120
	Total	395	435	475
Total		9,835	9,845	9,855

3. The provisions then in force regarding the tuition amount for students admitted in or before FY1998 shall remain applicable, regardless of the stipulations set forth in Article 47, Paragraph 1 of the New Provisions.

Supplementary Provisions (December 20, 2005 Regulation No. 135)

This regulation shall come into effect from December 20, 2005. The stipulations set forth in the Hiroshima University General Provisions revised in accordance with this regulation shall be applied from December 1, 2005.

Supplementary Provisions (February 14, 2006 Regulation No. 4)

1. This regulation shall come into effect from April 1, 2006.
2. The provisions then in force regarding curricula for students admitted in or before FY2005 shall remain applicable, regardless of stipulations set forth in the Hiroshima University General Provisions revised in accordance with this regulation.

Supplementary Provisions (March 14, 2006 Regulation No. 12)

This regulation shall come into effect from April 1, 2006.

Supplementary Provisions (March 31, 2006 Regulation No. 36)

1. This regulation shall come into effect from April 1, 2006.
2. The School of General Pharmacology/Faculty of Medicine shall continue until persons enrolled in said school as of March 31, 2006 are no longer enrolled in said school, regardless of the stipulations set forth in Article 2, Paragraph 1 of the Hiroshima University General Provisions revised in accordance with this regulation (hereafter, New Provisions). The provisions then in force regarding the handling of graduation and curricula of persons enrolled in said school shall remain applicable.
3. The admission capacity for the School of General Pharmacology/Faculty of Medicine and the faculty, the admission capacity for the School of Pharmaceutical Sciences and School of Medicinal Science/Faculty of Pharmaceutical Sciences and the faculty, and the admission capacity of all faculties shall be as shown in the following table for FY2006 to FY2010, regardless of stipulations set forth in the Appended Table for the New Provisions.

Faculty Name	School Name, etc.	Admission Capacity				
		FY 2006	FY 2007	FY 2008	FY 2009	FY 2010
Faculty of Medicine	School of General Pharmacology	180	120	60		
	Total	1,300	1,240	1,180		

Faculty of Pharmaceutical Sciences	School of Pharmaceutical Sciences	38	76	11 4	15 2	19 0
	School of Medicinal Sciences	22	44	66		
	Total	60	12 0	18 0	24 0	27 8
Total		9,8 45	9,8 55	9,8 95	9,8 95	9,9 33

4. The provisions then in force regarding the maximum period of enrollment for students admitted through special selection of working adults in the Faculty of Engineering (Phoenix entrance examination) shall remain applicable, regardless of the stipulations set forth in Article 6, Paragraph 3 of the New Provisions.

Supplementary Provisions (April 18, 2006 Regulation No. 89)

1. This regulation shall come into effect from April 18, 2006.
2. The stipulations of the Hiroshima University General Provisions revised in accordance with this regulation (hereafter, New Provisions) shall be applied from April 1, 2006. However, the stipulations set forth in Article 12, Paragraph 2 of the New Provisions shall be applied from April 1, 2004.

Supplementary Provisions (September 19, 2006 Regulation No. 109)

This regulation shall come into effect from September 19, 2006.

Supplementary Provisions (March 20, 2007 Regulation No. 45)

This regulation shall come into effect from April 1, 2007.

Supplementary Provisions (December 25, 2007 Regulation No. 176)

This regulation shall come into effect from December 26, 2007.

Supplementary Provisions (January 15, 2008 Regulation No. 1)

1. This regulation shall come into effect from April 1, 2008.
2. Provisions then in force regarding exemption and refund of tuition for students demonstrating outstanding academic performance and the curricula for students admitted in or before FY2007 shall remain applicable, regardless of stipulations set forth in the Hiroshima University General Provisions revised in accordance with this regulation.

Supplementary Provisions (December 16, 2008 Regulation No. 170)

This regulation shall come into effect from December 16, 2008.

Supplementary Provisions (March 31, 2009 Regulation No. 14)

1. This regulation shall come into effect from April 1, 2009.
2. The student quota and admission capacity for the School of Medicine/Faculty of Medicine and the faculty, and all faculties shall be as shown in the following table for FY2009 to FY2024, regardless of stipulations set forth in the Appended Table for the Hiroshima University General Provisions revised in accordance with this regulation (hereafter, New Provisions).

Fiscal Year	Student Quota			Admission Capacity		
	School of Medicine	Faculty of Medicine Total	Total	School of Medicine	Faculty of Medicine Total	Total
FY2009	110	230	2,350	610	1,130	9,905
FY2010	117	237	2,357	627	1,147	9,960
FY2011	117	237	2,357	644	1,164	10,015

FY2012	117	237	2, 35 7	661	1,181	10, 032
FY2013	120	240	2, 35 7	681	1,201	10, 049
FY2014	120	240	2, 35 7	701	1,221	10, 066
FY2015	120	240	2, 35 7	711	1,231	10, 073
FY2016	120	240	2, 35 7	714	1,234	10, 073
FY2017	120	240	2, 35 7	717	1,237	10, 073
FY2018	115	235	2, 35 2	715	1,235	10, 068
FY2019	115	235	2, 35 2	710	1,230	10, 063
FY2020				695	1,215	10, 051

680 1,200 10,
039FY2020

4. The admission capacity for the School of Oral Health and School of Oral Health Science/Faculty of Dentistry shall be as shown in the following table for FY2009 to FY2011, regardless of stipulations set forth in the Appended Table for the New Provisions.

Faculty Name	School Name, etc.	Admission Capacity		
		FY2009	FY2010	FY2011
Faculty of Dentistry	School of Oral Health	120	80	40
	School of Oral Health Science	40	80	120

5. The stipulations set forth in Article 26 of the New Provisions shall not apply to students admitted in or before FY2008.

Supplementary Provisions (March 31, 2010 Regulation No. 12)

This regulation shall come into effect from April 1, 2010.

Supplementary Provisions (September 21, 2010 Regulation No. 124)

This regulation shall come into effect from September 21, 2010.

Supplementary Provisions (March 31, 2011 Regulation No. 13)

1. This regulation shall come into effect from April 1, 2011.
2. The student quota for all faculties, the admission capacity for the School of Dentistry/Faculty of Dentistry and the faculty, and the admission capacity for all faculties shall be as shown in the following table from FY2011 until FY2024, regardless of stipulations set forth in the Appended Table for the Hiroshima University General Provisions revised in accordance with this regulation.

Fiscal Year	Student Quota	Admission Capacity		
	Total	School of Dentistry	Faculty of Dentistry Total	Total

FY2011	2,355	348	508	10,008
FY2012	2,355	341	501	10,018
FY2013	2,358	334	494	10,031
FY2014	2,358	327	487	10,044
FY2015	2,358	320	480	10,047
FY2016	2,358			10,048
FY2017	2,358			10,051
FY2018	2,353			10,049
FY2019	2,353			10,044
FY2020				10,029
FY2021				10,014
FY2022				9,999
FY2023				9,984
FY2024				9,974

Supplementary Provisions (March 30, 2012 Regulation No. 25)

This regulation shall come into effect from April 1, 2012.

Supplementary Provisions (June 19, 2012 Regulation No. 110)

This regulation shall come into effect from April 1, 2013.

Supplementary Provisions (March 29, 2013 Regulation No. 33)

This regulation shall come into effect from April 1, 2013.

Supplementary Provisions (March 31, 2015 Regulation No.50)

1. This regulation shall come into effect from April 1, 2015.
2. The admission capacity for the School of Health Sciences/Faculty of Medicine and the faculty, and all faculties, shall be as shown in the following table for FY2015 to FY2024, regardless of stipulations set forth in the Appended Table for the Hiroshima University General Provisions revised in accordance with this regulation.

Fiscal Year	Admission Capacity		
	School of Health Sciences	Faculty of Medicine Total	Total
FY2015	500	1,211	10,027
FY2016		1,194	10,008
FY2017		1,197	10,011
FY2018		1,195	10,009
FY2019		1,190	10,004
FY2020		1,175	9,989
FY2021		1,160	9,974
FY2022		1,145	9,959
FY2023		1,130	9,944
FY2024		1,120	9,934

Supplementary Provisions (March 31, 2016 Regulation No.51)

1. This regulation shall come into effect from April 1, 2016.
2. The admission capacity for the Cluster 1 (School Education)/ Faculty of Education and the faculty, and all faculties, shall be as shown in the following table for FY2016 to FY2024, regardless of stipulations set forth in the Appended Table for the Hiroshima University General Provisions revised in accordance with this regulation.

Fiscal Year	Admission Capacity		
	Cluster 1 (School Education)	Faculty of Education Total	Total
FY2016			

FY2021			9,894
FY2022			9,879
FY2023			9,864
FY2024			9,854

Supplementary Provisions (July 19, 2016 Regulation No. 172)

This regulation shall come into effect from July 19, 2016. The stipulations set forth in the Hiroshima University General Provisions revised in accordance with this regulation shall be applied from April 14, 2016.

Supplementary Provisions (September 21, 2016 Regulation No. 193)

This regulation shall come into effect from September 21, 2016. The stipulations set forth in the Hiroshima University General Provisions revised in accordance with this regulation shall be applied from July 26, 2016.

Supplementary Provisions (October 18, 2016 Regulation No. 225)

This regulation shall come into effect from October 18, 2016.

Supplementary Provisions (March 14, 2017 Regulation No. 18)

1. This regulation shall come into effect from April 1, 2017.
2. The Department of Physical Science in the School of Science shall continue until persons enrolled in said department as of March 31, 2017 are no longer enrolled in said department, regardless of stipulations set forth in Article 2, Paragraph 1 of the Hiroshima University General Provisions revised in accordance with this regulation (hereafter, New Provisions).
3. The admission capacity for the Department of Physical Science and the Department of Physics in the School of Science from FY2017 to FY2019 shall be as shown in the following table, regardless of stipulations set forth in the New Provisions.

School Name	Department Name, etc.	Admission Capacity		
		FY2017	FY2018	FY2019
School of Science	Physical Science	198	132	66
	Physics	66	132	198

Supplementary Provisions (March 30, 2018 Regulation No. 57)

1. This regulation shall come into effect from April 1, 2018.
2. The clusters of the School of Engineering stipulated in Article 2 of the Hiroshima University General Provisions before it was revised in accordance with this regulation shall continue until persons enrolled in said clusters as of March 31, 2020 are no longer enrolled in said clusters, regardless of stipulations set forth in the Appended Table and

Article 2 of the Hiroshima University General Provisions revised in accordance with this regulation (hereafter, New Provisions).

3. The student quota for the Department Medicine/School of Medicine and the school, and the student quota for all schools, and the transfer quota for the School of Engineering, and School of Informatics and Data Science, and the transfer quota for all schools, and the admission capacity for the School of Integrated Arts and Sciences, School of Letters, School of Education, School of Law, School of Economics, School of Medicine, School of Engineering, and School of Informatics and Data Science, and the admission capacity for all schools from FY2018 to FY2024 shall be as shown in the following table, regardless of stipulations set forth in the Appended Table for the New Provisions.

School Name	Department Name, etc.	Student Quota		Transfer Quota		Admission Capacity						
		FY2018	FY2019	FY2018	FY2019	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
School of Integrated Arts and Sciences	Integrated Arts and Sciences					510	500	490				
	Integrated Global Studies					40	80	120				
	Total					550	580	610				
School of Letters	Humanities					570	560	550				
	Total					570	560	550				
School of Education	Cluster 1 (School Education)					657	634	631				
	Cluster 2 (Science, Technology and Social Studies Education)					346	340	334				
	Cluster 3 (Language and Culture Education)					325	314	303				
	Cluster 4 (Lifelong					345	338	331				

	Activities Education)											
	Cluster 5 (Fundamentals for Education and Human Development)					217	214	211				
	Total					1,890	1,840	1,810				
School of Law	Evening Course					170	160	150				
	Total					750	740	730				
School of Economics	Day Course					615						
	Evening Course					240	220	205				
	Total					855	830	815				
School of Medicine	Medicine	120	120			720	720	705	690	675	660	645
	Total	240	240			1,200	1,200	1,185	1,170	1,155	1,140	1,125
School of Engineering	Cluster 1 (Mechanical Systems, Transportation, Material, and Energy)			0	0	150	300	455				
	Cluster 2 (Electrical, Electronic, and Systems Engineering)			0	0	90	180	273				
	Cluster 3 (Chemistry, Biotechnology and			0	0	115	230	349				

	Process Engineering)											
	Cluster 4 Civil Engineering and Architecture)					495	450	408				
	Cluster 1 (Mechanical System Engineering)					315	210	105				
	Cluster 2 (Electrical, Computer and Systems Engineering)		10	10		405	270	135				
	Cluster 3 (Chemistry, Biotechnology and Process Engineering)					345	230	115				
	Total			10	10	1,935	1,890	1,850				
School of Informatics and Data Science	Informatics and Data Science			0	0	80	160	245				
	Total			0	0	80	160	245				
Grand Total		2,338	2,338	70	70	9,944	9,914	9,909	9,904	9,889	9,874	9,859

Appended Table (related to Article 3)

Admission Capacity

School Name	Department Name, etc.	Student Quota	Transfer Quota	Admission Capacity
School of Integrated Arts and Sciences	Integrated Arts and Sciences	120		480
	Integrated Global Studies	40		160
	Total	160		640
School of Letters	Humanities	130	10	540
	Total	130	10	540
School of Education	Cluster 1 (School Education)	157		628
	Cluster 2 (Science, Technology and Social Studies Education)	82		328
	Cluster 3 (Language and Culture Education)	73		292
	Cluster 4 (Lifelong Activities Education)	81		324
	Cluster 5 (Fundamentals for Education and Human Development)	52		208
	Total	445		1,780
School of Law	Law Day Course	140	10	580
	Law Evening Course	30	10	140

	Total	170	20	720	
School of Economics	Economics	Day Course	150	5	610
		Evening Course	45	5	190
	Total		195	10	800
School of Science	Mathematics department of physics Chemistry Biological Science Earth and Planetary Systems Science	Mathematics	47	10	188
		Physics	66		264
		Chemistry	59		236
		Biological Science	34		136
		Earth and Planetary Systems Science	24		96
	Total	230	10	940	
School of Medicine	Medicine	105		630	
	Health Sciences	120		480	
	Total	225		1,110	
School of Dentistry	Dentistry	53		318	
	Oral Health Science	40		160	
	Total	93		478	
School of Pharmaceutical Sciences	Pharmaceutical Sciences	38		228	
	Medicinal Sciences	22		88	
	Total	60		316	
School of Engineering	Cluster 1 (Mechanical Systems, Transportation, Material, and Energy)	150	5	610	

	Cluster 2 (Electrical, Electronic, and Systems Engineering)	90	3	366
	Cluster 3 (Chemistry, Biotechnology and Process Engineering)	115	4	468
	Cluster 4 (Civil Engineering and Architecture)	90	3	366
	Total	445	15	1,810
School of Applied Biological Science	Applied Biological Science	90	10	380
	Total	90	10	380
School of Informatics and Data Science	Department of Informatics and Data Science	80	5	330
Total		2,323	80	9,844