

Hiroshima University (HU) herewith makes an open international job offer and seeks to appoint Associate Professor with tenure; Associate Professor/Assistant Professor on Tenure Track System in the research area of Informatics. This position is based on the 'Policy for recruiting/cultivating excellent faculty members'. The university introduced this policy to create a secure environment in which junior-positioned faculty members can concentrate on their research/education.

The post above has been newly created at HU to enable the promotion of the applicant to the senior position of Associate Professor on the condition that he/she passes the tenure-track review before the tenure-track period expires. Such a system assumes that the recruited person will settle down in one place so that he/she can dedicate himself/herself to research and education in accordance with his/her proposed research.

Therefore, when processing an application for recruitment, we evaluate not only each applicant's performance on research/education, but also the contents and the scope of his/her research plan. Thus, we assess whether or not the applicant's research plan is mid-to-long term (i.e. about 10 years) in scope, exceeding the tenure-track period. At the time of the review for the tenured promotion, we comprehensively evaluate the applicant's achievements during his/her term at HU and the future prospect of his/her research.

HU provides startup support money for assistant professors. By assigning a mentor to each newly-recruited faculty member on tenure track, HU continues to develop an environment where such faculty member can engage himself/herself in research activities independently. In case the recruited member does not secure tenure, he/she will be able to extend his/her term of employment for up to one year as a specially appointed faculty member. The special appointment starts on the day following the end date of the existing employment contract for the tenure-track position.

We are looking forward to welcoming those who are prepared to go along with the principles, long-term vision and medium-term target of HU (<https://www.hiroshima-u.ac.jp/en/about>), and who are motivated and can play key roles by committing themselves to research and education at HU.

Mitsuo Ochi, President of Hiroshima University

Please refer to the following URL for details about personnel system reform of Hiroshima University.

<https://www.hiroshima-u.ac.jp/en/employment/kyoinkobo>

Date: February 3rd, 2025

Faculty Open Position(s)

1. Affiliation (Appointment)

Academy of Hiroshima University (Information Infrastructure Research Division,
Information Media Center)

2. Work location

Higashi-hiroshima Campus 1-4-2 Higashi-hiroshimashi Kagamiyama
Other places of work designated by the University.

3. Position(s) and the number of opening(s)

Associate Professor or Assistant Professor , one (1)

(Depending on the result of the performance reviews of the applicant at the time of
employment, he/she may be decided on any of the following titles: Associate Professor
with tenure; Associate Professor/Assistant Professor on Tenure Track System)

4. Commencing date of employment

As soon as possible after October 1st, 2025

5. Terms of employment

Tenure-track position(s) Period of employment

- 7 years (in case that tenure-track Associate Professor gets promoted to tenured Associate Professor)
- 5 years (in case that tenure-track Assistant Professor gets promoted to tenured Associate Professor)

- (1) Tenure-track faculty members will undergo a tenure review at least six (6) months or more in advance of the expiration date of appointment, and those who have successfully passed the review process will be granted tenure along with promotion either to associate professor.
- (2) Granting a candidate for tenure is subject to two reviewing processes: an intermediate and final review. If a candidate is not granted tenure in final review, he/she will be

6. Field of specialization

Informatics

7. Job description

- (1) As a member of the Information Infrastructure Research Division of the Information Media Center, take charge of planning, implementation, deployment, and operation of information infrastructure (network system and computer system, etc.) and related issues conducted by the Information Media Center.
- (2) Engage in educational research as a faculty member of the Information Media Center, School of Informatics and Data Science, and Graduate School of Advanced Science and Engineering. The following are examples of the courses in charge and will be decided by consultation after hiring.
 - Undergraduate level (general education courses): Introduction to Information and Data Sciences, etc.
 - Undergraduate level (discipline-specific courses): Informatics and Data Science Exercise III, etc.
 - Graduate level (master's programs): Information Systems, Special Exercises on Informatics and Data Science A, B, etc.
 - Graduate level (doctoral programs): Special Study on Informatics and Data Science, etc.

In addition to the courses listed above, he or she may be asked to teach other general education courses and/or discipline-specific courses in other department(s) and graduate school(s).

- (3) Activity work on improving and enhancing the university's information environment through the above.

8. Qualifications

- (1) Hold a doctorate or an equivalent degree by the time the appointment begins
- (2) Desirable to be able to supervise doctoral students in preparation for doctoral dissertations
- (3) Desirable to have experience in supervising graduate students in a master's and/or doctoral program(s) in preparation of thesis/dissertation
- (4) Be able to carry out work, teach classes and supervise students in Japanese and English

9. Application materials required

- (1) Resume (Use the format specified by the university and attach a photo)
If you have a history of being employed by Hiroshima University (as a TA, RA, researcher, etc.) in the past five years, be sure to state all positions you have held.

- (2) List of publications and oral presentations (Number each publication/presentation, and underline the numbers of refereed articles. Affix an asterisk (*) to the numbers of your five major publications or presentations.)
- (3) Five major publications or presentations (Reprints, photocopies, or books)
- (4) Major educational activities and teaching experience (approximately 1,000 words) (Include any achievements related to information infrastructure. The same applies hereafter)
- (5) Major social contributions (approximately 1,000 words)
- (6) Major activities in university/institutional management and administration (approximately 1,000 words)
- (7) List of acquired external funding over the last five years
- (8) Statement of intent (Please describe your interests in teaching and research as well as your mid- to long-term research plan in approximately 2,000-3,000 words, should you take this position.)
- (9) Your Researcher ID or ORCID information (in any format)
N.B. The ID above or ORCID information can be confirmed from Clarivate Analytics or ORCID website.

10. Application deadline

All application materials must reach us by [5:00 pm on Fri., April 4th, 2025 (Japan time)].

11. Please send all application documents to the following address

E-mail [imc-koubo2025\[at\]ml.hiroshima-u.ac.jp](mailto:imc-koubo2025[at]ml.hiroshima-u.ac.jp)

Information Promotion Group (General Affairs), Department of Information,
Financial and General Affairs Office, Hiroshima University

Please replace [at] with @.

Please place the file in the cloud and send an e-mail with the link in the body of the message.

Please make the subject line of your email “The Information Media Center Faculty Application”.

Please indicate the position you are applying for, as we are accepting applications for multiple positions.

If you do not receive an email receipt within three days, please contact us.

We may ask you to provide additional information regarding your application.

12. Selection procedure

- (1) Selection will be made based on all application documents submitted.
- (2) Interviews will be conducted as needed. As a general rule, we will conduct

simulated lessons in English. In such cases, please note that travel expenses will be the responsibility of the applicant. Applicants who pass the initial document review will be informed of the interview date, time, and format.

- (3) Hiroshima University promotes a gender-equal society in accordance with the legislative intent of the Basic Law for a Gender-Equal Society.

13. Employment status

- (1) If you are agreeable to the application of the Discretionary Labor System for Professional Work, you are deemed to work for 7 hours and 45 minutes a day. If not, working hours are from 8:30 to 17:00 (from Monday to Friday) and break time is from 12:00 to 12:45.
- (2) Workdays are from Monday to Friday (excluding public holidays) in principle.
- (3) Holidays are Saturdays, Sundays and public holidays in principle.

14. Salary, etc.

- (1) The annual salary system (II) which enforced in October 2021 will be applied to the successful candidates.
- (2) Successful candidates may be reimbursed for travel expenses incurred for the trip from their home or former place of work to the new place of work to assume their post in accordance with the relevant regulations of Hiroshima University. For more information, please contact us.

15. Evaluation

We conduct individual performance evaluations for all Hiroshima University faculty members after their employment, numerically rate their performance, and salary and benefits are commensurate with performance indicators.

16. Employer

Hiroshima University

17. Miscellaneous

- (1) Probationary employment period: six (6) months
- (2) Personal information obtained from application documents will not be used or provided to any third party for purposes other than the necessary procedures related to personnel affairs, salary, and welfare. Application documents of applicants whom we have decided not to employ will be discarded to those applicants in an appropriate manner, after the completion of relevant selection processes.
- (3) The retirement age is 65 years old.

- (4) All the faculty members of Hiroshima University belong to the "Academy", which is the single university-wide faculty organization, and each faculty as a member of the Academy of the University is appointed to educational and/or research organizations such as an individual undergraduate school, graduate school, research center and institute.
- (5) Faculty members may also be assigned to teaching and/or research activities in other organizations of Hiroshima University and university-wide projects.
- (6) For each specialized field of faculty, Hiroshima University has defined Minimum standards for hiring new faculty ("the minimum standards"). We use the minimum standards for the initial screening process of the applicants, and only those who have cleared the minimum standards will qualify as the candidates for the post concerned. The minimum standards used for this international job offer can be viewed by clicking the following URL link.
<https://www.hiroshima-u.ac.jp/en/employment/kyoinkobo/>
- (7) HU provides other employment information (research job, desk job and etc.). If your spouse wishes to work for HU, please refer to the following URL link.
employment information: <https://www.hiroshima-u.ac.jp/en/employment/>
- (8) Hiroshima University has been entirely smoke-free from January 2020.

18. Contact

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